



**STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT**



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March 24, 2025

TO: Chief Financial Officers, Budget Officers  
All State Agencies, Departments, and Institutions

FROM: Kristin Walker *Kristin Walker*  
State Budget Director

SUBJECT: Opportunities for Budget Analyst Training

The Office of State Budget and Management is excited to announce a new training series for state budget staff – First Fridays with OSBM.

The training series will occur on the first Friday of each month at 10am, beginning April 4, 2025. Sessions will be 60-90 minutes in length, depending on the topic, and will provide technical training related to critical budget knowledge and processes. Unless otherwise noted, First Fridays will be held in-person only at 2 S. Salisbury St., Raleigh, NC 27603, Blue Ridge Training Room, A309.

The first training on April 4 will discuss the salary control module in IBIS, salary reserve, lapsed salary, position actions that require budget action, and submitting budget revisions with an accurate positions tab.

Upcoming Training Schedule:

April 4 – Salary Control and Position Actions

May 2 – Carryforward and Closeout Kickoff, additional training to follow the main presentation

June 13 – Budget Revision 101

July 11 – Appropriations Act 101

If you would like to see any specific topics covered during these trainings, please submit those via Microsoft Forms here: <https://forms.office.com/g/gXR0rSYGjT>.

If you have questions or concerns, please contact Mark Bondo ([mark.bondo@osbm.nc.gov](mailto:mark.bondo@osbm.nc.gov)) and Jennifer Neisner ([jennifer.neisner@osbm.nc.gov](mailto:jennifer.neisner@osbm.nc.gov)).

Thank you.

cc: Jennifer Neisner  
Mark Bondo