Budget Code Closure Request Form

Agency: _____

Agency Contact: _____

Phone: _____

Email: _____

Budget Code	Budget Code Title	Year Established

Upon submitting this form, the submitting agency/university certifies that all budget codes listed have been reviewed and adjusted to reflect actual project spending and contain no excess budget. Additionally, the submitting agency/university certifies that it has adhered to all OSBM policies and procedures related to budget transfers and budget code closure.

Please contact the OSBM Capital Analyst with any questions.

https://www.osbm.nc.gov/