The RK-15 Budget Revision Multipurpose List Report allows searches to be completed to show budget revisions (approved, OSBM or draft) for a budget code, budget code/fund code combination, or at the budget code/fund code/account level. The report has several prompts that grant flexibility to a user to search all budget code types, multiple budget codes, fund codes and accounts and all types of revisions (11, 12 and 14). It is located in the following place: Self-Service Reports → Budget Execution Reports.

Listed below are examples of different searches that may be completed using IBIS’s RK15 – Budget Revision Multipurpose List Report. Note that if “All” is selected as the Report Type then the report will default to showing “Revisions at the Budget Code Level.”

1.  All → 2013-15 → GF → 14420 → Approved: Returns a list of all 11 and 12 type revisions approved for the budget code with approval data, actual date, 2013-14 and 2014-15 requirements, receipts and appropriation change, and revision title. This will list revisions at the budget code level, fund code level and account level in single report.

2.  All → 2013-15 → GF → 14440 → Approved Internally: Returns a list of all 14 type revisions approved for a budget code with approval data, actual date, 2013-14 and 2014-15 requirements, receipts and appropriation change, and revision title. This will list revisions at the budget code level, fund code level and account level in single report.

3.  Budget Code/Fund Level → 2013-15 → GF → 14420 → Approved: Returns a list of all funds within a budget code, the BD307 amounts for total requirements, receipts, appropriation and FTE and shows all approved budget revisions that affect the totals of that fund. The report can also be run for type 14 revisions if “Approved Internally” is selected for the “Status” prompt.
4. Account Level → 2013-15 → GF → 14420 → 1380 → Approved: This selection focuses on a particular fund and will show all accounts that have been affected by budget revisions. The returned list shows each revision number, status, approval date, actual date, budget and FTE changes, and the revision’s title. The report can also be run for type 14 revisions if “Approved Internally” is selected for the “Status” prompt.

5. Account Level → 2013-15 → GF → 14420 → 1380 → 536145 → Approved: This selection focuses on a particular account and will show all budget revisions that have affected that account. The returned list shows each revision number, status, approval date, actual date, budget and FTE changes, and the revision’s title. The report can also be run for type 14 revisions if “Approved Internally” is selected for the “Status” prompt.