
OSBM Extends Deadline for Carryforward Submissions

The deadline for final carryforward submissions has been extended from Friday, July 1, 2022 to Friday, July 8, 2022.

This deadline is extended to allow agencies and universities with unexpended nonrecurring funds that were appropriated for the 2021-22 fiscal year to be added to their carryforward requests based on proposed language in the [2022 Appropriations Act, HB 103, Section 5.1\(a\)](#).

Unexpended nonrecurring funds added to the carryforward requests should be identified as "Category A – Required by General Statute or session law (funds are designated as non-reverting), including monies owed to the Civil Penalty and Forfeiture Fund and carryforward special provisions enacted or proposed by the General Assembly." Please cite **HB 103, section 5.1(a)** as the Statutory/Special Provision Citation Required for Category A. Budget Execution analysts will continue to monitor cash availability while reviewing and approving carryforward requests, including those identified as Category A.

With regard to quotes submitted in lieu of encumbrance, guidance provided by OSBM required:

1. Agencies and universities discuss the unique circumstances for not being able encumber funds
2. All quotes be secured no later than May 22, 2022, and
3. All quotes be submitted with carry forward requests

This additional flexibility for FY 2021-22 was intended to address supply chain issues and other procurement challenges and is only applicable in rare circumstances.

If your agency or university has submitted a quote in lieu of an encumbrance for carryforward consideration and you have not provided the quote or a thorough explanation above and beyond “supply chain issues”, please reach out to your Budget Execution analysts to discuss your unique circumstances no later than COB Wednesday, July 6 2022. Quotes in lieu of encumbrance will only be considered if the beforementioned criteria have been met prior to July 6, 2022.

As always, feel free to reach out to your Budget Execution analyst or ASBO for additional guidance. Your continued cooperation as work through year-end close out is greatly appropriate appreciated.