



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT



Employment First State for Individuals with Disabilities

ROY COOPER
GOVERNOR

CHARLES PERUSSE
STATE BUDGET DIRECTOR

April 1, 2022

MEMORANDUM:

TO: Mark Trogon, Director, Fiscal Research Division

FROM: Charles Perusse *Charles Perusse*

SUBJECT: Required Quarterly Report on State Capital and Infrastructure Fund (SCIF) Grants

Per S.L. 2021-180, section 40.8, the Office of State Budget and Management (OSBM) is required to report to the Fiscal Research Division quarterly on the schedule and status of grant disbursement for State Capital and Infrastructure Fund (SCIF) grants to non-state entities, including the following for each grant:

- a. The date which the disbursing agency issued the initial contract.
- b. The date when the contract was sent to the grantee non-State entity.
- c. The date when the fully executed contract was returned to the disbursing agency.
- d. The date when the contract was executed.
- e. The date when a grant was disbursed in full.

Attached please find a listing of the 701 SCIF grants with each of these dates indicated. Of the 701 SCIF grants, 583 are administered by OSBM, 100 are administered by the Department of Public Instruction (DPI), and 18 are administered by the Department of Transportation (DOT). OSBM entered into MOUs with DPI and DOT to govern the administration of the SCIF grants that were allocated to them; we will also monitor their grant programs. DOT and DPI have administrative responsibilities for their grant process and oversight and monitoring of their grantees.

Properly administering and disbursing grant funds in accordance with state law and administrative code is a multi-step process of which the contract signing and fund disbursement are the very last steps in getting funds out the door; they are generally completed on the same day or near same day. As the information requested for this report focuses solely on contract and disbursement dates, it does not provide a full picture of where the 583 OSBM-administered SCIF grants are in the process.

In summary, OSBM has 365 grants with signed contracts; 16 contracts out to grantees awaiting signature; and 202 grantees for whom we are waiting on one (or more) of five required documents – W-9; electronic payment form; conflict of interest policy; sworn statement re: no overdue tax debts; or a scope of work. Over the past four months, OSBM has developed a completely electronic process to administer SCIF grants in compliance with state law and appropriate standards for contracting, reporting, monitoring, and compliance. We redeployed 13 of our total staff of 60 employees to work almost exclusively on grants for two months to meet the legislature's 100-day deadline, at least on our end as the administering agency. We have held ten training and Q&A sessions with average attendance of over 100 individuals at each session. It has been a monumental task for our office. Please do not hesitate to contact us should you have additional questions or concerns.