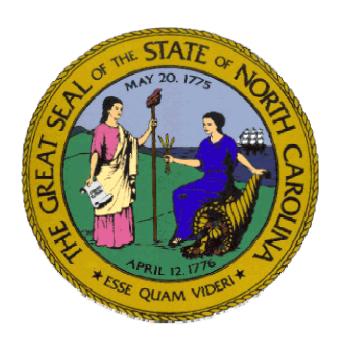
# Staffing Analysis of State Agency Business Functions Final Report

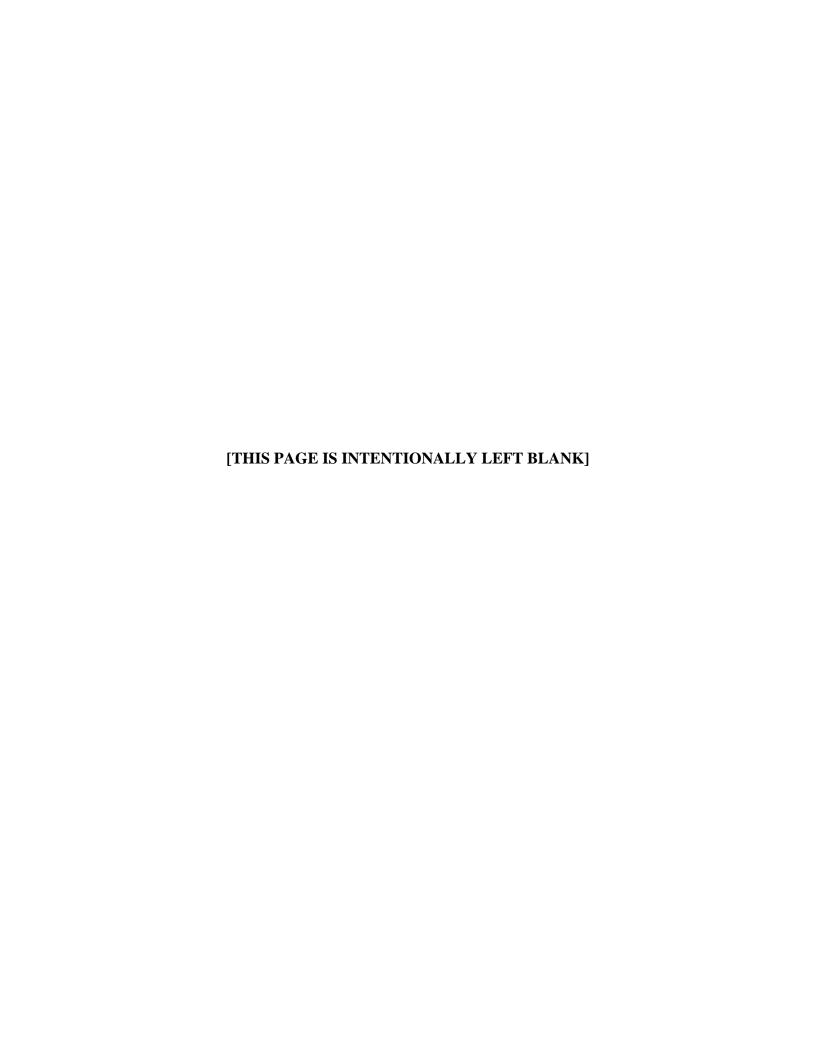
As directed by S.L. 2007-323, Section 6.7(b) and (c)

# January 1, 2009 Updated



Prepared By:

Office of State Budget and Management



#### **Table of Contents**

Section	<u> Page</u>
Introduction and Presentation	
Finding	
Recommendations	
<b>Education</b>	
Department of Public Instruction	A-1
North Carolina Community College System Office	B-1
General Government	
Department of Administration	
Office of the State Auditor	
Department of Cultural Resources	
Office of the Governor	
Office of State Budget and Management	
Office of Information Technology Services	
Housing Finance Agency	
Department of Insurance	
Office of Administrative Hearings	
Lieutenant Governor	
Department of Revenue	
Department of Secretary of State	
State Board of Elections	
Office of State Controller	
Department of State Treasurer	Q-1
Health and Human Services  Department of Health and Human Services	D 1
Department of Health and Human Services	K-1
Justice and Public Safety	
Department of Correction	S-1
Department of Crime Control and Public Safety	
Administrative Office of the Courts	
Department of Justice	
Department of Juvenile Justice and Delinquency Prevention	
Department of suverme sustice and Berniquency Trevention	** 1
Natural and Economic Resources	
Department of Agriculture and Consumer Services	X-1
Department of Commerce	
Employment Security Commission	
North Carolina Education Lottery	
Department of Environment and Natural Resources	
Wildlife Resources Commission	
Department of Labor	
-	
<u>Transportation</u>	
Department of Transportation	AE-1
State Health Plan	
North Carolina State Health Dlan	ΛE 1



#### **INTRODUCTION**

#### Scope of Study

Section 6.7(b) of Session Law 2007-323 directs the Office of State Budget and Management (OSBM), in consultation with the Office of State Controller (OSC), to conduct a staffing analysis of the business functions of State government including but not limited to agency fiscal offices, budget offices, and procurement offices. Section 6.7 (c) directs the Office of State Budget and Management (OSBM), in consultation with the Office of State Controller (OSC), to report by January 1, 2009, on the results of the staffing analysis of State government business functions. Universities are not included.

#### Methodology

A preliminary report was submitted to the Chairs of the House of Representatives Appropriations Committee, to the Chairs of the Senate Committee on Appropriations/Base Budget, to the Joint Legislative Oversight Committee on Information Technology, and to the Fiscal Research Division on January 1, 2009 which provided a portion of the requirements as outlined in the scope of the study. At the time of submittal the FY 2008 Full Time Equivalent (FTE) staffing data was not available and did not become available until early February 2009. Therefore all information contained in the preliminary report dated January 1, 2009 and the metrics associated with the statewide staffing is contained herein.

Initially, a report was submitted on April 30, 2008, that summarized the full-time equivalent (FTE) staff in various business functions in agencies. This April 30<sup>th</sup> information was prepared based on agency-reported information that was submitted on spreadsheets, using uniform definitions for the business functions. As noted in the April 30, 2008 report, data for this and subsequent years' reports is being generated from the on-line Results Based Budget (RBB) system that is prepared and included as part of the budget process. In this way, agencies will only need to capture this information one time, and it will be reported transparently through the budget process and updated with each budget cycle.

To accomplish this, the OSBM staff issued instructions in July as part of the Budget Instructions that agencies should input their departmental business functions information directly into the RBB system, along with all other agency information. As part of this process, Administrative Service Statements for the following business functions were defined in the instructions to ensure consistency across agencies: Human Resources Management, Fiscal Management, Budget and Analysis, Purchasing, Internal Auditing, Legal, Public Information/Communication, Security, and Construction/Engineering. Agencies were to identify the FTE associated with each, and their budgeted amounts. (Definitions as used in the RBB instructions are shown in Table 1).

Please note that certain agencies who reported in the April 30, 2008 report were contacted to validate and/or update their information because they are not considered a separate agency for budgeting purposes in RBB. An example is the Employment Security Commission, who reports budgetarily through the Department of Commerce. These special reporting agencies are footnoted in Tables 3, 4, and 5. Staffing data were not collected at the division or program level.

Table 1

#### **Business Function Definitions**

<u>Human Resource Management</u> – Oversee the recruitment and management of personnel; develop and implement HR strategy; coordinate and execute staff acquisition, organization and position management, compensation management, benefits management, employee development, and performance management; and regulate employee relations, separation management, and health and safety activities.

<u>Fiscal Management</u> – Manage and analyze financial information; account for and forecast the use of department resources; conduct general ledger accounting; maintain accounts payable, collections and accounts receivable, payroll services, cash management, program payments, and contracts and grants management; provide asset and liability management; and execute financial reporting.

<u>Budget and Analysis</u> – Conduct resource planning and allocation activities; develop and execute the budget; and analyze issues impacting the department's budgets and management.

<u>Purchasing</u> – Coordinate and execute the acquisition of equipment, materials, services and supplies for the department.

<u>Internal Auditing</u> – Provide independent assessments to department management; ensure operations and programs comply with applicable laws and regulations; prevent inefficiency, fraud, and abuse; analyze exposure to risk and determine appropriate countermeasures; and ensure accounting, administrative, and other information systems have the proper controls.

<u>Legal</u> – Provide legal representation and litigation functions for the department.

<u>Public Information / Communication</u> — Exchange information and communication between the department, citizens, and stakeholders; establish and promote media relations; prepare and publish press releases and other publications; and coordinate events and conference delivery.

<u>Security</u> – Ensure physical protection of the department's personnel, assets, and facilities.

<u>Construction/Engineering</u> – Provide design, construction, major maintenance, and administrative oversight for the department's capital improvement projects and physical plant operations.

#### **FINDINGS**

In all the state agencies that utilize the BEACON System 2.10% of the total department employees are performing the identified business functions (BF). This appears to be a decrease from the April 30, 2008 report; however the data this year does not include *executive management or information technology* as a core business function which accounted for approximately 1,534 FTE. These two areas of operation are not collected in RBB as core business functions. Table 2 provides statewide (BEACON agencies) department level staffing metrics previously identified.

Table 2

<b>Business Function (BF)</b>	Total Statewide	Statewide Employees	Statewide BF FTE per
	BF FTE	per BF Employee	100 Employees*
Human Resource Management	389.68	219.98	0.45
Fiscal Management	616.60	139.03	0.72
Budget and Analysis	95.55	897.15	0.11
Purchasing	217.15	394.76	0.25
Internal Auditing	62.90	1,362.85	0.07
Legal	97.50	879.21	0.11
Public Information/Communication	148.47	577.38	0.17
Security	35.50	2,414.73	0.04
Construction/Engineering	132.70	645.99	0.15
Total	1,796.05	47.73	2.10
% BF Positions/Total Agency Positions			2.10%

<sup>\*</sup>Total FTE in December 2008 was 85,723.09

Table 3 on page 4 provides the total number of agency FTE performing the business functions in each agency. Tables 4 and 5 provide the associated staffing metrics.

Table 3 **Agency Total Core Business Function Staff (FTE)** 

Agency	Human Resource Management	Fiscal Management	Budget and Analysis	Purchasing	Internal Auditing	Legal	Public Information/ Communication	Security	Construcion & Engineering	Grand Total
Administration <sup>a</sup>	11.00	18.40	3.10	3.30	-	2.45	2.20	-	-	40.45
Administrative Office of the Courts <sup>c</sup>	27.00	18.30	5.40	11.00	3.30	10.00	2.00	1.00	-	78.00
Agriculture and Consumer Services <sup>a</sup>	12.00	14.00	2.00	4.00	1.00	2.00	-	-	-	35.00
Board of Elections <sup>c</sup>	0.30	0.20	0.10	-	-	0.20	0.50	-	-	1.30
Commerce <sup>a</sup>	6.00	12.00	-	3.00	-	-	4.00	-	-	25.00
Community Colleges System Office <sup>a</sup>	5.00	13.40	2.60	2.00	-	2.00	7.00	-	-	32.00
Correction <sup>b</sup>	73.00	88.00	5.00	71.00	21.00	7.00	5.00	-	103.00	373.00
Crime Control and Public Safety <sup>a</sup>	15.00	23.80	7.00	4.00	1.00	1.00	7.00	-	-	58.80
Cultural Resources <sup>a</sup>	7.00	5.00	2.35	2.65	1.00	1.00	3.00	-	4.00	26.00
Employment Security Commission <sup>c</sup>	21.00	27.25	5.00	19.90	4.00	17.00	8.00	2.00	2.00	106.15
Environment and Natural Resources <sup>a</sup>	15.75	27.00	7.00	13.00	2.00	2.50	5.00	-	-	72.25
Health & Human Services <sup>a</sup>	35.00	121.00	16.00	12.00	9.00	10.25	12.00	-	13.00	228.25
Housing Finance <sup>c</sup>	1.95	5.80	0.90	-	0.25	4.00	3.95	-	-	16.85
Insurance <sup>a</sup>	5.60	9.00	2.00	4.00	-	1.60	9.57	-	-	31.77
ITS <sup>c</sup>	8.70	27.50	8.50	2.00	1.00	1.50	2.50	0.80	5.70	58.20
Justice <sup>c</sup>	14.00	14.50	1.00	1.00	1.00	-	1.00	-	-	32.50
Juvenile Justice and Delinquency Prevention <sup>a</sup>	14.00	12.00	3.50	3.50	3.00	-	2.00	-	5.00	43.00
Labor <sup>b</sup>	6.00	11.90	1.10	2.00	-	2.00	8.00	-	-	31.00
NCEL <sup>c</sup>	5.00	15.00	-	2.00	2.00	3.00	3.00	19.00	-	49.00
Office of Adminstrative Hearingsc	1.25	0.60	-	0.35	0.10	-	0.25	0.10	-	2.65
Office of Lt. Governor <sup>c</sup>	0.10	0.10	0.20	0.10	-	1.00	4.50	-	-	6.00
Office of State Budget and Management <sup>c</sup>	2.53	2.50	0.40	0.35	-	-	-	-	-	5.78
Office of the Governor <sup>c</sup>	-	-	-	0.25	-	2.00	8.00	-	-	10.25
Office of the State Auditor <sup>a</sup>	2.50	1.75	0.65	0.70	0.05	1.00	1.00	-	-	7.65
Office of the State Controller <sup>a</sup>	2.00	1.60	0.50	0.55	0.20	-	2.00	1.60	-	8.45
Public Instruction <sup>a</sup>	8.00	22.50	9.00	5.50	1.00	2.00	20.00	-	-	68.00
Revenue <sup>a</sup>	11.00	6.00	1.25	4.00	2.00	1.00	2.00	11.00	-	38.25
Secretary of State <sup>a</sup>	5.00	6.00	1.00	1.00	1.00	2.00	-	-	-	16.00
State Health Plan <sup>c</sup>	1.00	4.00	0.50	2.00	-	3.00	2.00	-	-	12.50
State Treasurer <sup>a</sup>	5.00	8.00	1.00	1.00	-	-	2.00	-	-	17.00
Transportation <sup>a</sup>	63.00	87.50	6.50	39.00	9.00	18.00	21.00	-	-	244.00
Wildlife Resources <sup>a</sup>	5.00	12.00	2.00	2.00	-	-	-	-	-	21.00
	-	-	-	-	-	-	-	-	-	-
Statewide Total	389.68	616.60	95.55	217.15	62.90	97.50	148.47	35.50	132.70	1,796.05

#### Data Sources:

- a. Data was gathered from OSBM's Results Based Budgeting System (RBB)
- b. Data was gathered from OSBM's Results Based Budgeting System, and modified with updates from the agency.
  c. Data was confirmed with agency from last year's data, agency did not enter administrative functions in RBB.

Table 4 **Number of Agency Staff per Core Business Function (FTE)** 

Agency	Human Resource Management	Fiscal Management	Budget and Analysis	Purchasing	Internal Auditing	Legal	Public Information/ Communication	Security	Construcion & Engineering	Grand Total
Administration <sup>a</sup>	88.14	52.69	312.75	293.80	-	395.73	440.70	-	-	23.97
Administrative Office of the Courts <sup>c</sup>	260.68	384.61	1,303.39	639.85	2,132.82	703.83	3,519.16	7,038.31	-	90.23
Agriculture and Consumer Services <sup>a</sup>	116.06	99.48	696.38	348.19	1,392.75	696.38	-	-	-	39.79
Board of Elections <sup>c</sup>	226.67	340.00	680.00	-	-	340.00	136.00	-	-	52.31
Commerce <sup>a</sup>	139.25	69.62	-	278.49	-	-	208.87	-	-	33.42
Community Colleges System Office <sup>a</sup>	47.20	17.61	90.77	118.00	-	118.00	33.71	-	-	7.38
Correction <sup>b</sup>	296.01	245.56	4,321.80	304.35	1,029.00	3,087.00	4,321.80	-	209.80	57.93
Crime Control and Public Safety <sup>a</sup>	200.43	126.32	429.48	751.60	3,006.39	3,006.39	429.48	-	-	51.13
Cultural Resources <sup>a</sup>	122.06	170.89	363.59	322.43	854.43	854.43	284.81	-	213.61	32.86
Employment Security Commission <sup>c</sup>	66.57	51.30	279.60	70.25	349.50	82.23	174.75	698.99	698.99	13.17
Environment and Natural Resources <sup>a</sup>	260.87	152.18	586.96	316.06	2,054.38	1,643.50	821.75	-	-	56.87
Health & Human Services <sup>a</sup>	571.58	165.33	1,250.32	1,667.10	2,222.80	1,951.73	1,667.10	-	1,538.86	87.65
Housing Finance <sup>c</sup>	60.51	20.34	131.11	-	472.00	29.50	29.87	-	-	7.00
Insurance <sup>a</sup>	76.14	47.38	213.20	106.60	-	266.50	44.56	-	-	13.42
ITS <sup>c</sup>	69.20	21.89	70.82	301.00	602.00	401.33	240.80	752.50	105.61	10.34
Justice <sup>c</sup>	99.00	95.59	1,386.01	1,386.01	1,386.01	-	1,386.01	-	-	42.65
Juvenile Justice and Delinquency Prevention <sup>a</sup>	146.08	170.43	584.31	584.31	681.70	-	1,022.55	-	409.02	47.56
Labor <sup>b</sup>	71.46	36.03	389.77	214.38	-	214.38	53.59	-	-	13.83
NCEL <sup>c</sup>	48.20	16.07	-	120.50	120.50	80.33	80.33	12.68	-	4.92
Office of Adminstrative Hearingsc	35.20	73.33	-	125.71	440.00	-	176.00	440.00	-	16.60
Office of Lt. Governor <sup>c</sup>	120.00	120.00	60.00	120.00	-	12.00	2.67	-	-	2.00
Office of State Budget and Management <sup>c</sup>	55.34	56.01	175.00	200.00	-	-	-	-	-	12.11
Office of the Governor <sup>c</sup>	-	-	-	280.08	-	35.01	8.75	-	-	6.83
Office of the State Auditor <sup>a</sup>	80.80	115.43	310.77	288.57	4,040.00	202.00	202.00	-	-	26.41
Office of the State Controller <sup>a</sup>	100.87	126.09	403.48	366.80	1,008.70	-	100.87	126.09	-	23.87
Public Instruction <sup>a</sup>	93.47	33.23	83.08	135.95	747.75	373.88	37.39	-	-	11.00
Revenue <sup>a</sup>	140.93	258.38	1,240.20	387.56	775.13	1,550.25	775.13	140.93	-	40.53
Secretary of State <sup>a</sup>	39.15	32.63	195.75	195.75	195.75	97.88	-	-	-	12.23
State Health Plan <sup>c</sup>	41.00	10.25	82.00	20.50	-	13.67	20.50	-	-	3.28
State Treasurer <sup>a</sup>	75.20	47.00	376.00	376.00	-	-	188.00	-	-	22.12
Transportation <sup>a</sup>	234.29	168.69	2,270.77	378.46	1,640.00	820.00	702.86	-	-	60.49
Wildlife Resources <sup>a</sup>	136.70	56.96	341.75	341.75	-	-	-	-	-	32.55
	-	-	-	-	-	-	-	-	-	-
Statewide Total	219.98	139.03	897.15	394.76	1,362.85	879.21	577.38	2,414.73	645.99	47.73

- a. Data was gathered from OSBM's Results Based Budgeting System (RBB)b. Data was gathered from OSBM's Results Based Budgeting System, and modified with updates from the agency.
- c. Data was confirmed with agency from last year's data, agency did not enter administrative functions in RBB.

**Core Business Function Staff per 100 FTE by Agency** 

Agency	Human Resource Management	Fiscal Management	Budget and Analysis	Purchasing	Internal Auditing	Legal	Public Information/ Communication	Security	Construcion & Engineering	Grand Total
Administration <sup>a</sup>	1.13	1.90	0.32	0.34	-	0.25	0.23	-	-	4.17
Administrative Office of the Courts <sup>c</sup>	0.38	0.26	0.08	0.16	0.05	0.14	0.03	0.01	-	1.11
Agriculture and Consumer Services <sup>a</sup>	0.86	1.01	0.14	0.29	0.07	0.14	-	-	-	2.51
Board of Elections <sup>c</sup>	0.44	0.29	0.15	-	-	0.29	0.74	-	-	1.91
Commerce <sup>a</sup>	0.72	1.44	-	0.36	-	-	0.48	-	-	2.99
Community Colleges System Office <sup>a</sup>	2.12	5.68	1.10	0.85	-	0.85	2.97	-	-	13.56
Correction <sup>b</sup>	0.34	0.41	0.02	0.33	0.10	0.03	0.02	-	0.48	1.73
Crime Control and Public Safety <sup>a</sup>	0.50	0.79	0.23	0.13	0.03	0.03	0.23	-	-	1.96
Cultural Resources <sup>a</sup>	0.82	0.59	0.28	0.31	0.12	0.12	0.35	-	0.47	3.04
Employment Security Commission <sup>c</sup>	1.50	1.95	0.36	1.42	0.29	1.22	0.57	0.14	0.14	7.59
Environment and Natural Resources <sup>a</sup>	0.38	0.66	0.17	0.32	0.05	0.06	0.12	-	-	1.76
Health & Human Services <sup>a</sup>	0.17	0.60	0.08	0.06	0.04	0.05	0.06	-	0.06	1.14
Housing Finance <sup>c</sup>	1.65	4.92	0.76	-	0.21	3.39	3.35	-	-	14.28
Insurance <sup>a</sup>	1.31	2.11	0.47	0.94	-	0.38	2.24	-	-	7.45
ITS <sup>c</sup>	1.45	4.57	1.41	0.33	0.17	0.25	0.42	0.13	0.95	9.67
Justice <sup>c</sup>	1.01	1.05	0.07	0.07	0.07	-	0.07	-	-	2.34
Juvenile Justice and Delinquency Prevention <sup>a</sup>	0.68	0.59	0.17	0.17	0.15	-	0.10	-	0.24	2.10
Labor <sup>b</sup>	1.40	2.78	0.26	0.47	-	0.47	1.87	-	-	7.23
NCEL <sup>c</sup>	2.07	6.22	-	0.83	0.83	1.24	1.24	7.88	-	20.33
Office of Adminstrative Hearingsc	2.84	1.36	-	0.80	0.23	-	0.57	0.23	-	6.02
Office of Lt. Governor <sup>c</sup>	0.83	0.83	1.67	0.83	-	8.33	37.50	-	-	50.00
Office of State Budget and Management <sup>c</sup>	1.81	1.79	0.29	0.50	-	-	-	-	-	8.26
Office of the Governor <sup>c</sup>	-	-	-	0.36	-	2.86	11.43	-	-	14.64
Office of the State Auditor <sup>a</sup>	1.24	0.87	0.32	0.35	0.02	0.50	0.50	-	-	3.79
Office of the State Controller <sup>a</sup>	0.99	0.79	0.25	0.27	0.10	-	0.99	0.79	-	4.19
Public Instruction <sup>a</sup>	1.07	3.01	1.20	0.74	0.13	0.27	2.67	-	-	9.09
Revenue <sup>a</sup>	0.71	0.39	0.08	0.26	0.13	0.06	0.13	0.71	-	2.47
Secretary of State <sup>a</sup>	2.55	3.07	0.51	0.51	0.51	1.02	-	-	-	8.17
State Health Plan <sup>c</sup>	2.44	9.76	1.22	4.88	-	7.32	4.88	-	-	30.49
State Treasurer <sup>a</sup>	1.33	2.13	0.27	0.27	-	-	0.53	-	-	4.52
Transportation <sup>a</sup>	0.43	0.59	0.04	0.26	0.06	0.12	0.14	-	-	1.65
Wildlife Resources <sup>a</sup>	0.73	1.76	0.29	0.29	-	-	-	-	-	3.07
	-	-	-	-	-	-	-	-	-	-
Statewide Total	0.45	0.72	0.11	0.25	0.07	0.11	0.17	0.04	0.15	2.10

#### Data Sources:

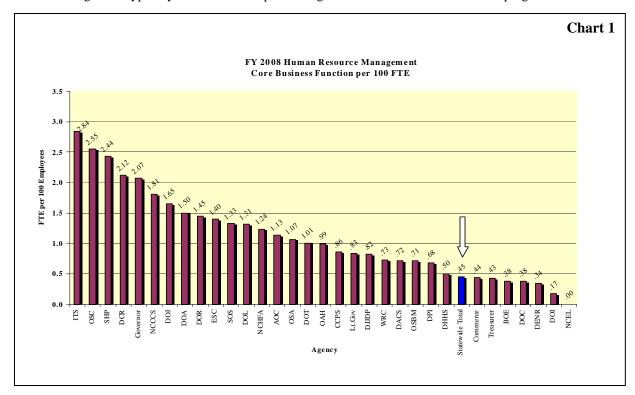
- a. Data was gathered from OSBM's Results Based Budgeting System (RBB)
- b. Data was gathered from OSBM's Results Based Budgeting System, and modified with updates from the agency.
  c. Data was confirmed with agency from last year's data, agency did not enter administrative functions in RBB.

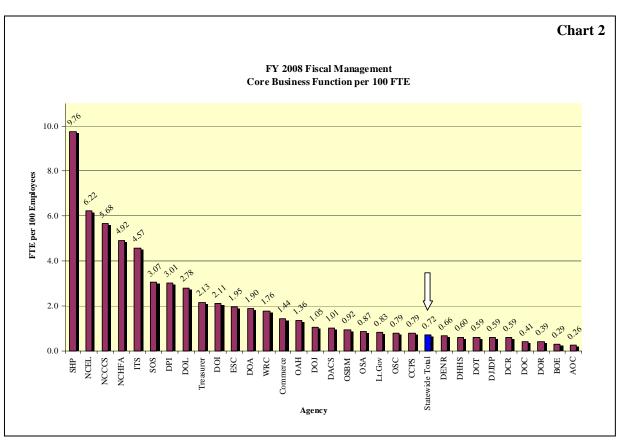
Table 5

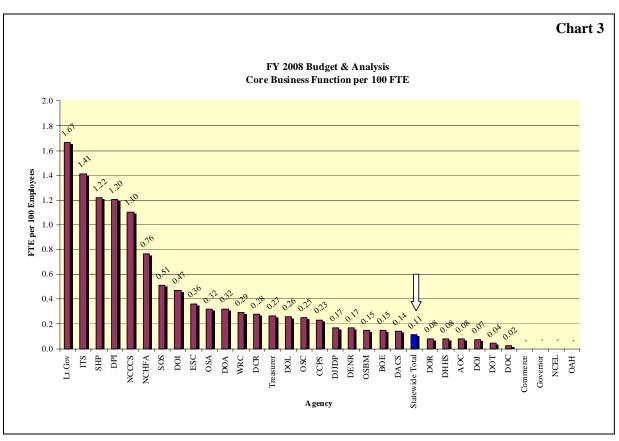
Table 6 below identifies the departments, or divisions within departments, performing business functions in support of all state agencies.

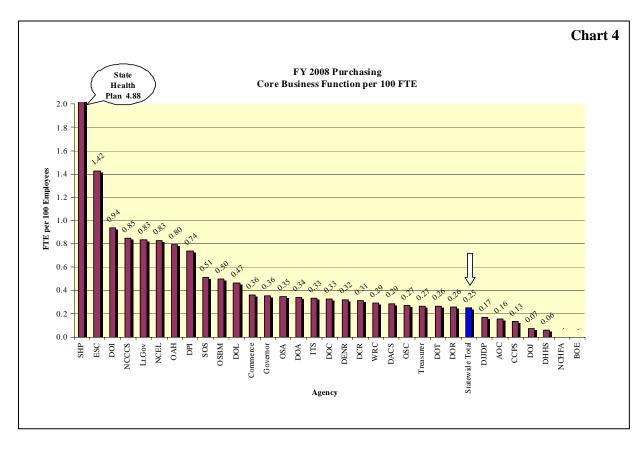
Table  Agency Statewide Functions and Associated FTE						
Statewide Offices	Agency FTE 2008*					
Office of State Personnel	95.90					
Office of the State Controller	201.74					
Office of State Budget and Management	70.00					
Purchase & Contract	45.00					
Office of Information Technology Services	602.00					
Attorney General's Office	416.00					
State Capital Police	78.00					
State Construction	53.00					
Department of State Treasurer	376.00					
Motor Fleet Management	48.00					
tate Property	32.00					
Aail Service Center/State Courier	104.00					
Sederal/State Surplus	38.00					
<b>Total</b>	2,159.64					

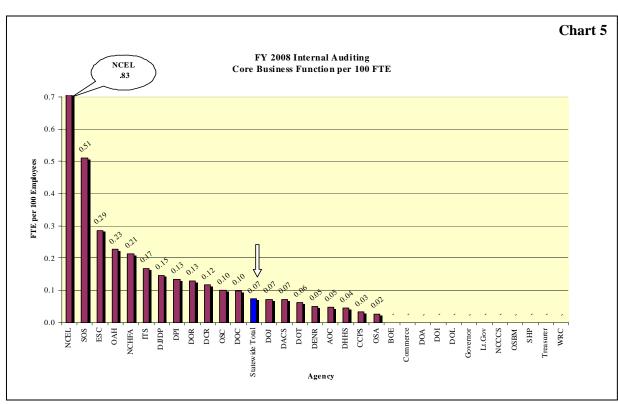
Charts 1 through 9 on the following pages depict each agency's business function staffing and relates it to the statewide metrics. The larger agencies tend to have lower staffing per 100 agency FTE at the department level because these agencies typically have more staff performing these functions at the division or program level.

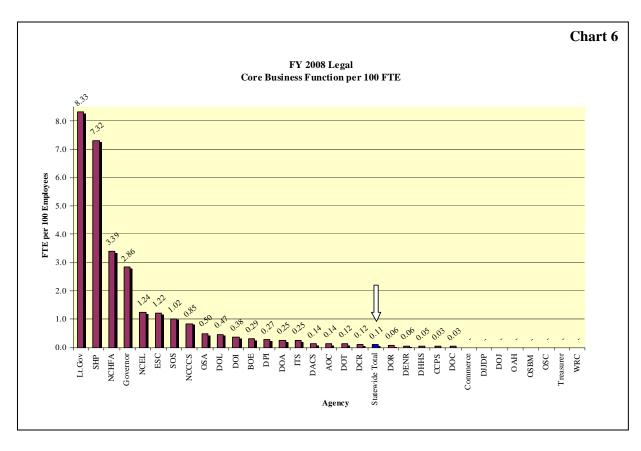


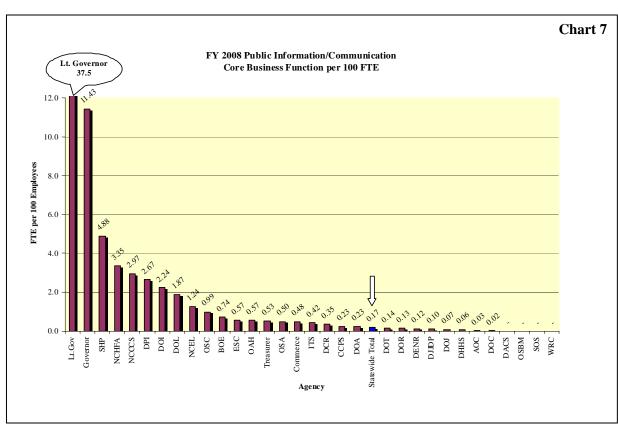


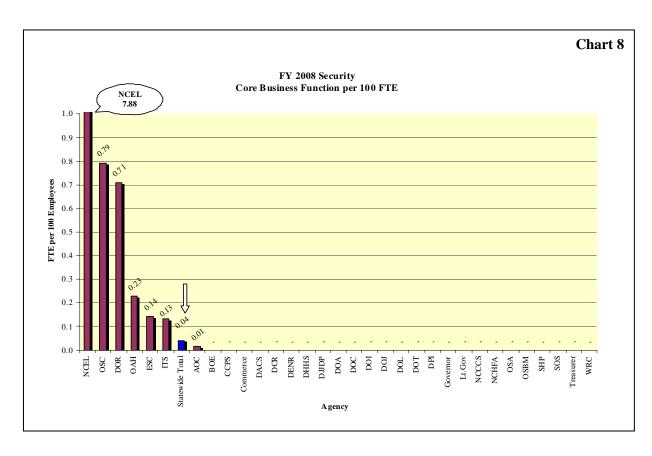


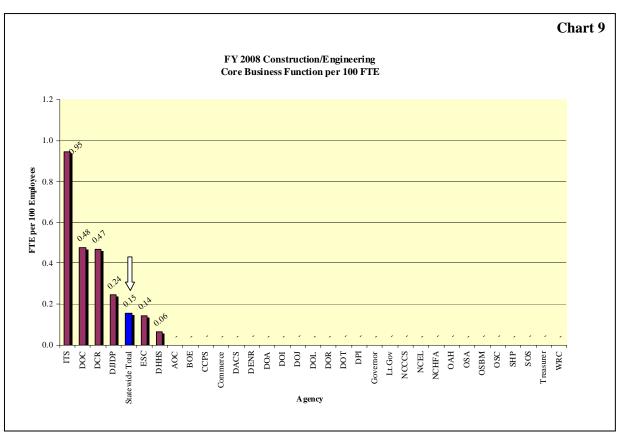












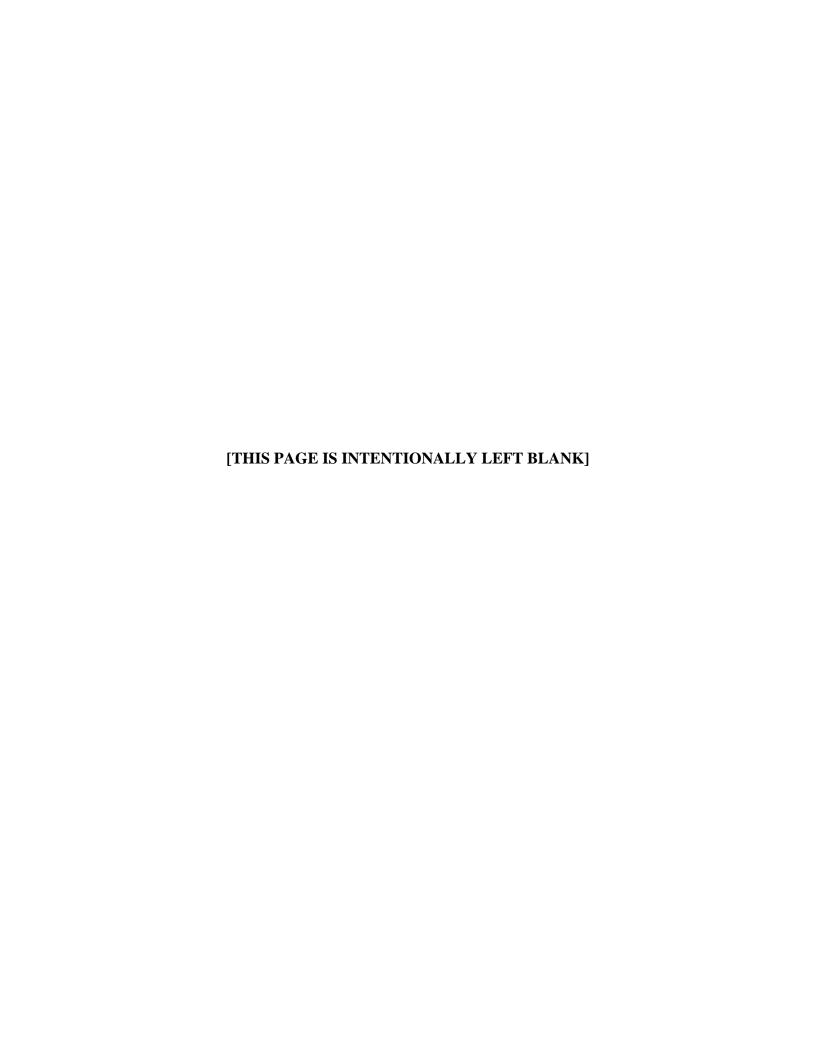
Contained in the Appendix are tables for each department depicting its business functions staffing as compared to the statewide staffing. Related transactional data is also included.

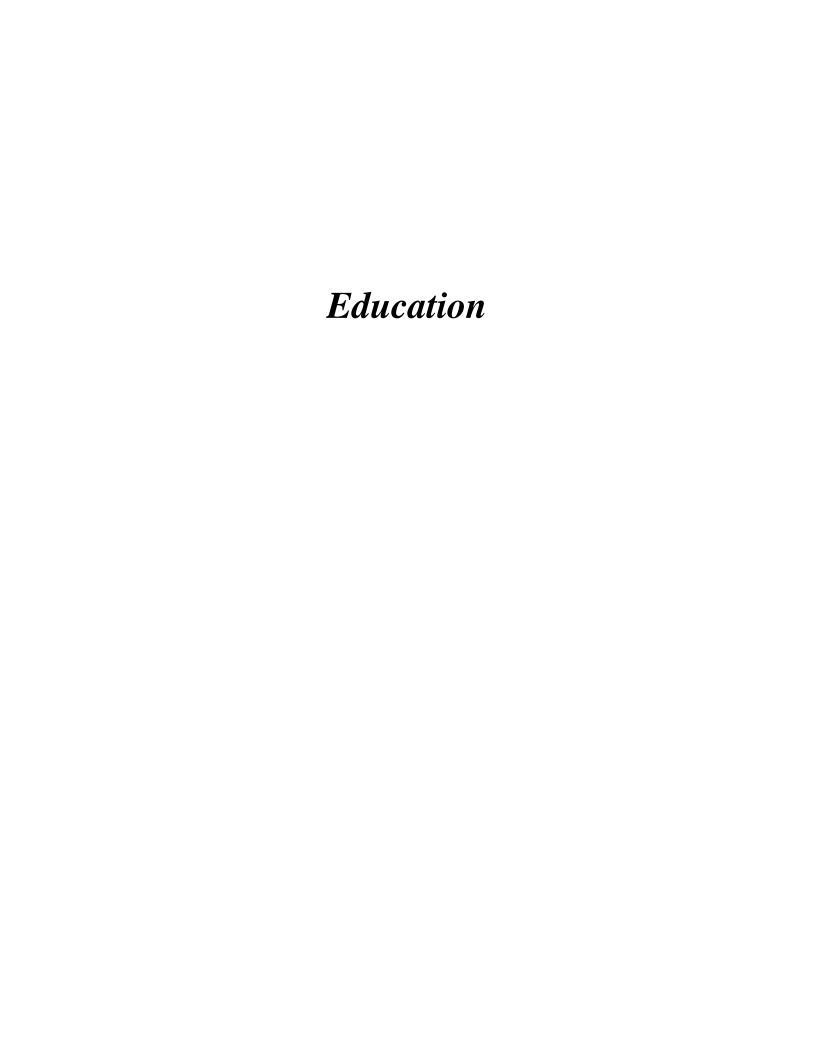
#### RECOMMENDATIONS

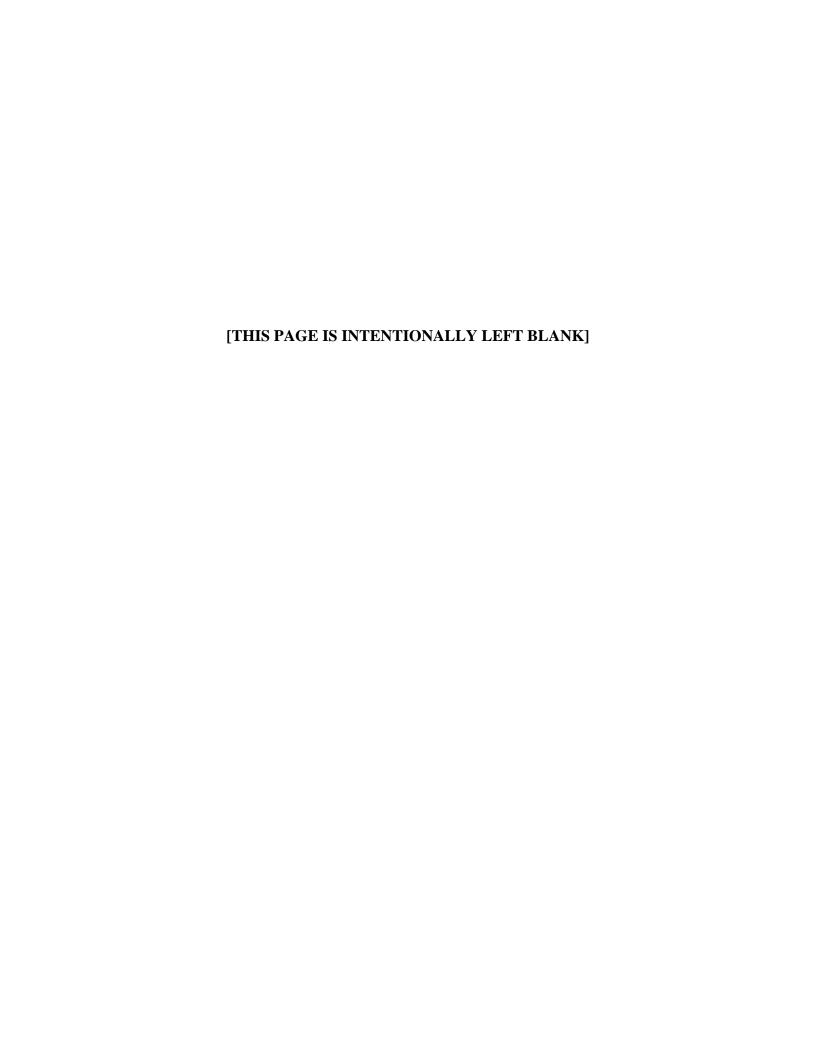
This second year staffing assessment provides a basis to determine the impact on agency business functions staffing prior to the implementation of future BEACON components. While no recommendations are being offered at this time, agency management would be advised to begin to determine what the future impact of these various BEACON components will be on their specific agency. Even though each agency has programs unique to that agency, management should also review how their business functions staffing compare to that of other agencies. In many agency situations, there are good reasons for significant variance from statewide metrics, but in others, the reasons are not as good.

#### **APPENDIX**

# AGENCY BUSINESS FUNCTION STAFFING DATA And RELATED TRANSACTIONAL DATA



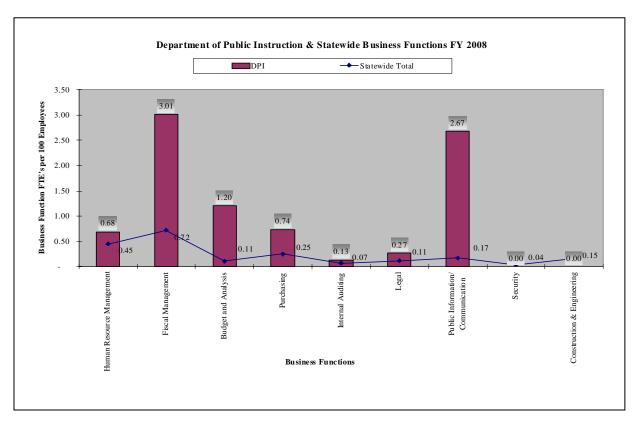




# Department: Department of Public Instruction

FY 2008 Total Expenditures	\$9,754,704,761
Total FTE (December 2008)	748
FY 2008 Payroll Amount	\$58,190,202
FY 2008 Volume of E-Procurement Purchases	\$95,715,128
FY 2008 # of E-Procurement Orders	4,818
FY 2008 Accounting Transactions	1,315,124
FY 2008 Budget Revisions	980
FY 2008 Grants Disbursement to Non State Entities	\$10,037,619

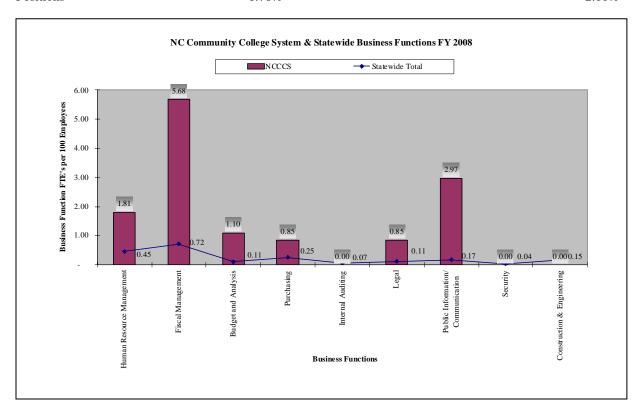
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	8.00	93.47	219.98	.68	0.45
Fiscal Management	22.50	33.23	139.03	3.01	0.72
Budget and Analysis	9.00	83.08	897.15	1.20	0.11
Purchasing	5.50	135.95	394.76	.74	0.25
Internal Auditing	1.00	747.75	1,362.85	.13	0.07
Legal	2.00	373.88	879.21	.27	0.11
Public Information/Communication	20.00	37.39	577.38	2.67	0.17
Security	-	-	2,414.73	-	0.04
Construction/Engineering	-	-	645.99	-	0.15
Total	68.00	11.00	47.73	9.09	2.10
% BF Positions to Total Agency					
Positions	3.79%				2.10%

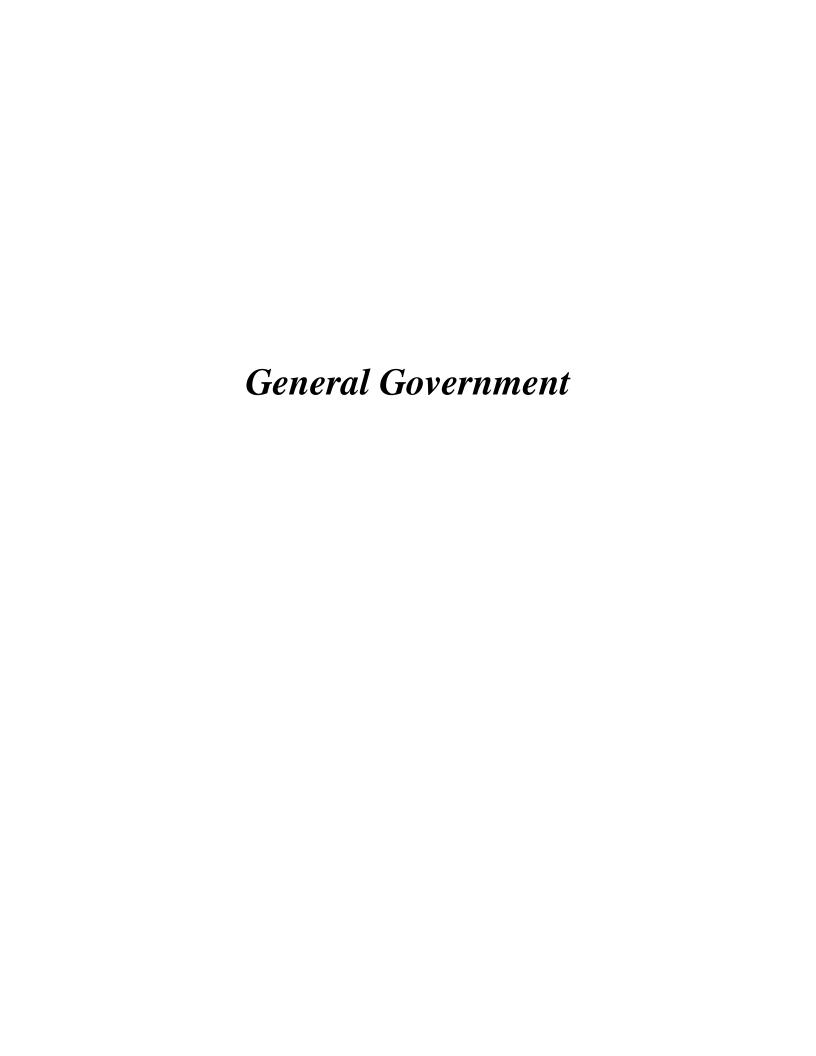


# Department: Office of NC Community Colleges System

FY 2008 Total Expenditures	\$1,239,126,653
Total FTE (December 2008)	236
FY 2008 Payroll Amount	\$15,569,084
FY 2008 Volume of E-Procurement Purchases	\$16,251,360
FY 2008 # of E-Procurement Orders	768
FY 2008 Accounting Transactions	102,374
FY 2008 Budget Revisions	146
FY 2008 Grants Disbursement to Non State Entities	\$851,002

	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employee
		Employee	Employee		S
Human Resource Management	5.00	47.20	219.98	1.81	0.45
Fiscal Management	13.40	17.61	139.03	5.68	0.72
Budget and Analysis	2.60	90.77	897.15	1.10	0.11
Purchasing	2.00	118.00	394.76	.85	0.25
Internal Auditing	-	-	1,362.85	-	0.07
Legal	2.00	118.00	879.21	.85	0.11
Public Information/Communication	7.00	33.71	577.38	2.97	0.17
Security	-	-	2,414.73	-	0.04
Construction/Engineering	-	-	645.99	-	0.15
Total	32.00	7.38	47.73	13.56	2.10
% BF Positions to Total Agency					
Positions	1.78%				2.10%



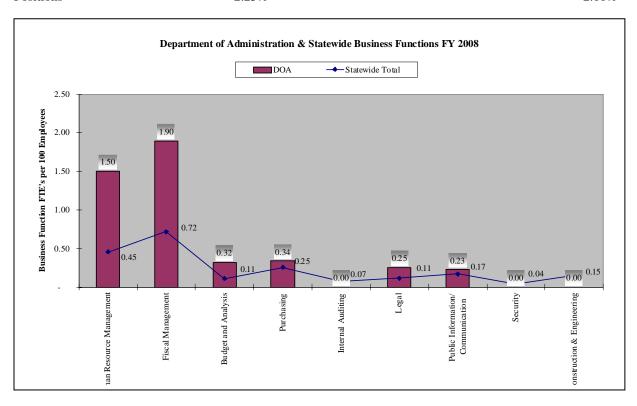




# Department: Department of Administration

FY 2008 Total Expenditures	\$210,088,956
Total FTE (December 2008)	970
FY 2008 Payroll Amount	\$60,017,846
FY 2008 Volume of E-Procurement Purchases	\$70,094,477
FY 2008 # of E-Procurement Orders	1,647
FY 2008 Accounting Transactions	1,003,648
FY 2008 Budget Revisions	678
FY 2008 Grants Disbursement to Non State Entities	\$3,535,396

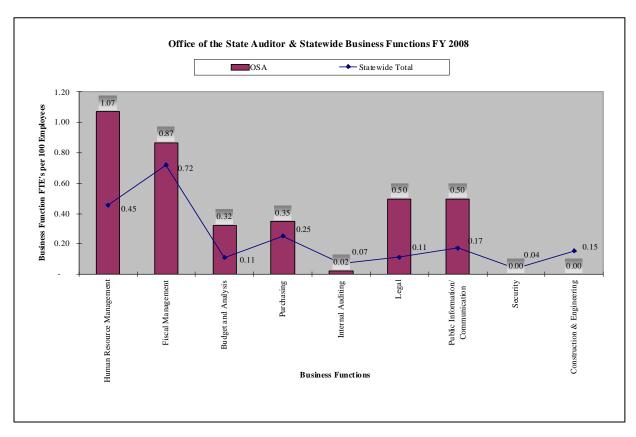
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	11.00	88.14	219.98	1.50	.45
Fiscal Management	18.40	52.69	139.03	1.90	.72
Budget and Analysis	3.10	312.75	897.15	.32	.11
Purchasing	3.30	293.80	394.76	.34	.25
Internal Auditing	_	-	1,362.85	-	.07
Legal	2.45	395.73	879.21	.25	.11
Public Information/Communication	2.20	440.70	577.38	.23	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	40.45	23.97	47.73	4.17	2.10
% BF Positions to Total Agency					
Positions	2.25%				2.10%



# Department: Office of State Auditor

FY 2008 Total Expenditures	\$17,081,343
Total FTE (December 2008)	202
FY 2008 Payroll Amount	\$13,777,697
FY 2008 Volume of E-Procurement Purchases	\$1,431,993
FY 2008 # of E-Procurement Orders	212
FY 2008 Accounting Transactions	33,370
FY 2008 Budget Revisions	83
FY 2008 Grants Disbursement to Non State Entities	\$0

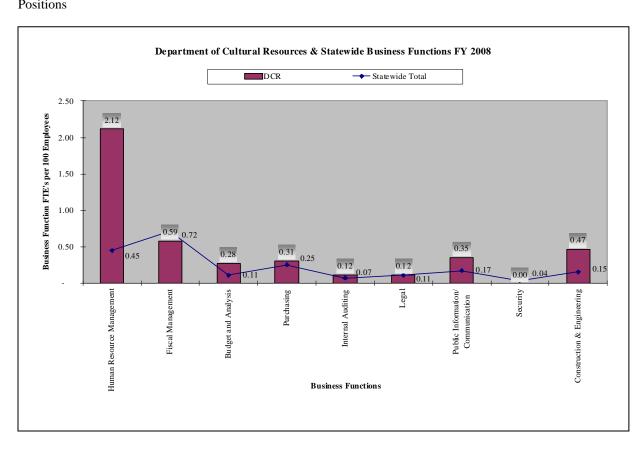
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	2.50	80.80	219.98	1.07	.45
Fiscal Management	1.75	115.43	139.03	.87	.72
Budget and Analysis	.65	310.77	897.15	.32	.11
Purchasing	.70	288.57	394.76	.35	.25
Internal Auditing	.05	4,040.00	1,362.85	.02	.07
Legal	1.00	202.00	879.21	.50	.11
Public Information/Communication	1.00	202.00	577.38	.50	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	7.65	26.41	47.73	3.79	2.10
% BF Positions to Total Agency					
Positions	.43%				2.10%



# Department: Department of Cultural Resources

FY 2008 Total Expenditures	\$119,426,904
Total FTE (December 2008)	854
FY 2008 Payroll Amount	\$37,963,353
FY 2008 Volume of E-Procurement Purchases	\$4,454,852
FY 2008 # of E-Procurement Orders	3,087
FY 2008 Accounting Transactions	274,879
FY 2008 Budget Revisions	234
FY 2008 Grants Disbursement to Non State Entities	\$12,031,550

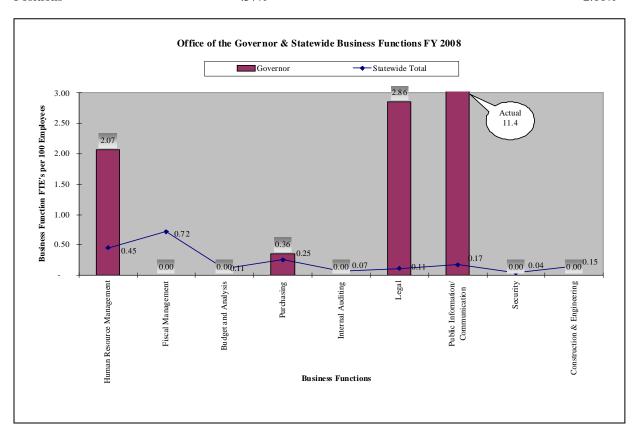
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	7.00	122.06	219.98	2.12	.45
Fiscal Management	5.00	170.89	139.03	.59	.72
Budget and Analysis	2.35	363.59	897.15	.28	.11
Purchasing	2.65	322.43	394.76	.31	.25
Internal Auditing	1.00	854.43	1,362.85	.12	.07
Legal	1.00	854.43	879.21	.12	.11
Public Information/Communication	3.00	284.81	577.38	.35	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	4.00	213.61	645.99	.47	.15
Total	26.00	32.86	47.73	3.04	2.10
% BF Positions to Total Agency	1.45%				2.10%



# Department: Office of the Governor

FY 2008 Total Expenditures	\$198,540,391
Total FTE (December 2008)	70
FY 2008 Payroll Amount	\$5,021,844
FY 2008 Volume of E-Procurement Purchases	\$794,545
FY 2008 # of E-Procurement Orders	411
FY 2008 Accounting Transactions	46,581
FY 2008 Budget Revisions	100
FY 2008 Grants Disbursement to Non State Entities	\$1,460,342

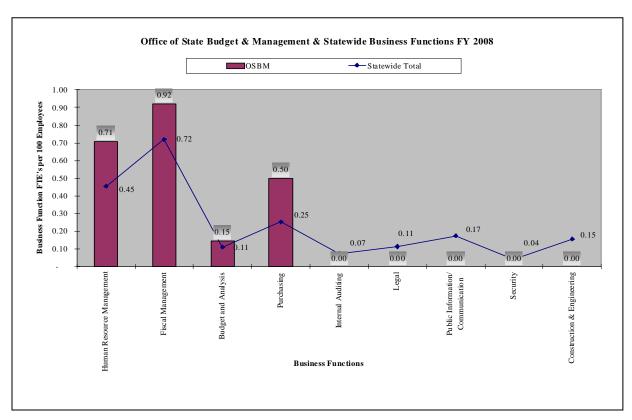
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	_	-	219.98	2.07	.45
Fiscal Management	-	-	139.03	-	.72
Budget and Analysis	_	-	897.15	-	.11
Purchasing	.25	280.08	394.76	.36	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	2.00	35.01	879.21	2.86	.11
Public Information/Communication	8.00	8.75	577.38	11.43	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	10.25	6.83	47.73	14.64	2.10
% BF Positions to Total Agency					
Positions	.57%				2.10%



# Department: Office of State Budget and Management

FY 2008 Total Expenditures	<b>\$0</b>
Total FTE (December 2008)	70
FY 2008 Payroll Amount	\$5,502,923
FY 2008 Volume of E-Procurement Purchases	\$0
FY 2008 # of E-Procurement Orders	0
FY 2008 Accounting Transactions	0
FY 2008 Budget Revisions	100
FY 2008 Grants Disbursement to Non State Entities	\$0

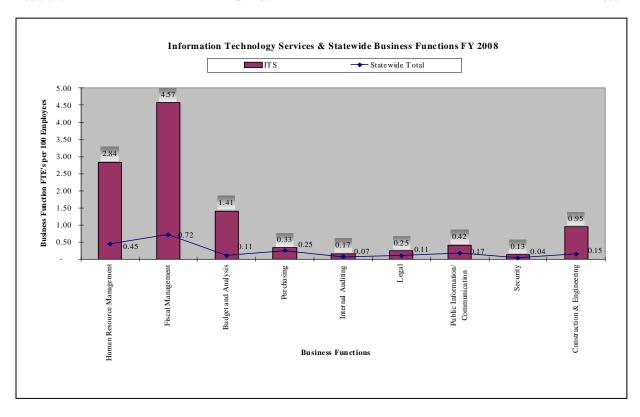
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	2.53	107.41	219.98	.71	.45
Fiscal Management	2.50	108.70	139.03	.92	.72
Budget and Analysis	.40	679.35	897.15	.15	.11
Purchasing	.35	200.00	394.76	.50	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	_	-	577.38	-	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	_	.00	645.99	-	.15
Total	5.78	12.11	47.73	8.26	2.10
% BF Positions to Total Agency					
Positions	.32%				2.10%



#### Department: Department of Information Technology Services

FY 2008 Total Expenditures	\$184,836,180
Total FTE (December 2008)	602
FY 2008 Payroll Amount	\$42,732,622
FY 2008 Volume of E-Procurement Purchases	\$91,831,714
FY 2008 # of E-Procurement Orders	1,107
FY 2008 Accounting Transactions	1,232,695
FY 2008 Budget Revisions	14
FY 2008 Grants Disbursement to Non State Entities	\$0

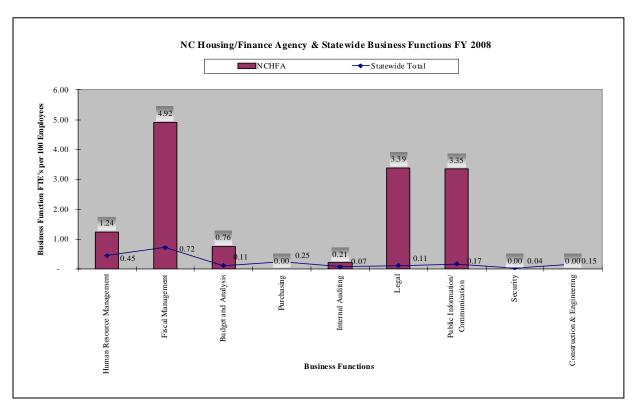
	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
	2 = 2	Employee	Employee		
Human Resource Management	8.70	69.20	219.98	2.84	.45
Fiscal Management	27.50	21.89	139.03	4.57	.72
Budget and Analysis	8.50	70.82	897.15	1.41	.11
Purchasing	2.00	301.00	394.76	.33	.25
Internal Auditing	1.00	602.00	1,362.85	.17	.07
Legal	1.50	401.33	879.21	.25	.11
Public Information/Communication	2.50	240.80	577.38	.42	.17
Security	.80	752.50	2,414.73	.13	.04
Construction/Engineering	5.70	105.61	645.99	.95	.15
Total	58.20	10.34	47.73	9.67	2.10
% BF Positions to Total Agency					
Positions	3.24%				2.10%



# Department: NC Housing Finance Agency

FY 2008 Total Expenditures	\$53,900,985
Total FTE (December 2008)	118
FY 2008 Payroll Amount	\$3,737,672
FY 2008 Volume of E-Procurement Purchases	\$0
FY 2008 # of E-Procurement Orders	0
FY 2008 Accounting Transactions	3,331
FY 2008 Budget Revisions	26
FY 2008 Grants Disbursement to Non State Entities	\$103,589

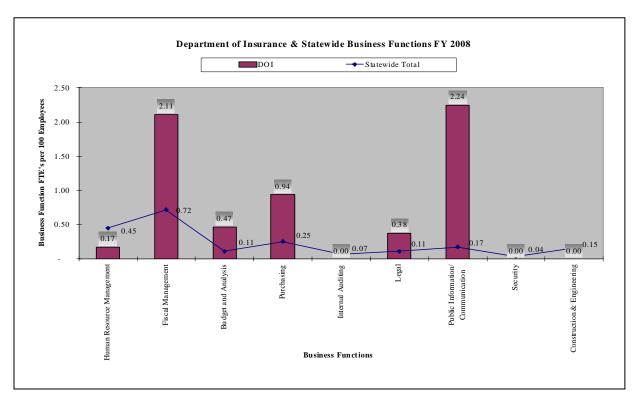
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	1.95	60.51	219.98	1.24	.45
Fiscal Management	5.80	20.34	139.03	4.92	.72
Budget and Analysis	.90	131.11	897.15	.76	.11
Purchasing	_	-	394.76	-	.25
Internal Auditing	.25	472.00	1,362.85	.21	.07
Legal	4.00	29.50	879.21	3.39	.11
Public Information/Communication	3.95	29.87	577.38	3.35	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	16.85	7.00	47.73	14.28	2.10
% BF Positions to Total Agency					
Positions	.94%				2.10%



# Department: Department of Insurance

FY 2008 Total Expenditures	\$83,153,501
Total FTE (December 2008)	426
FY 2008 Payroll Amount	\$27,056,827
FY 2008 Volume of E-Procurement Purchases	\$3,813,185
FY 2008 # of E-Procurement Orders	1,572
FY 2008 Accounting Transactions	158,430
FY 2008 Budget Revisions	455
FY 2008 Grants Disbursement to Non State Entities	\$5,862,895

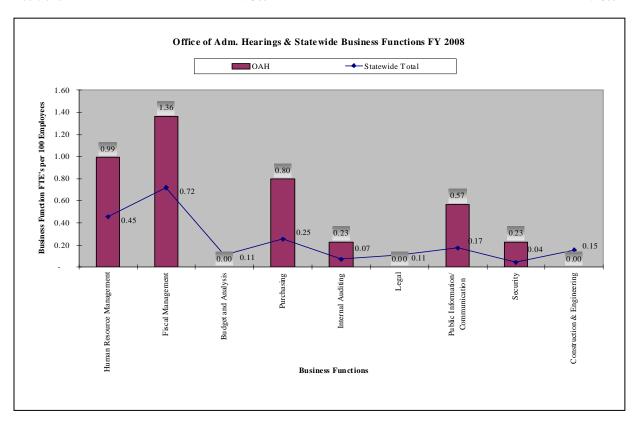
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	5.60	76.14	219.98	.17	.45
Fiscal Management	9.00	47.38	139.03	2.11	.72
Budget and Analysis	2.00	213.20	897.15	.47	.11
Purchasing	4.00	106.60	394.76	.94	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	1.60	266.50	879.21	.38	.11
Public Information/Communication	9.57	44.56	577.38	2.24	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	31.77	13.42	47.73	7.45	2.10
% BF Positions to Total Agency					
Positions	1.77%				2.10%



#### Department: Office of Administrative Hearings

FY 2008 Total Expenditures	\$3,382,982
Total FTE (December 2008)	44
FY 2008 Payroll Amount	\$2,853,866
FY 2008 Volume of E-Procurement Purchases	\$268,432
FY 2008 # of E-Procurement Orders	67
FY 2008 Accounting Transactions	11,181
FY 2008 Budget Revisions	43
FY 2008 Grants Disbursement to Non State Entities	\$0

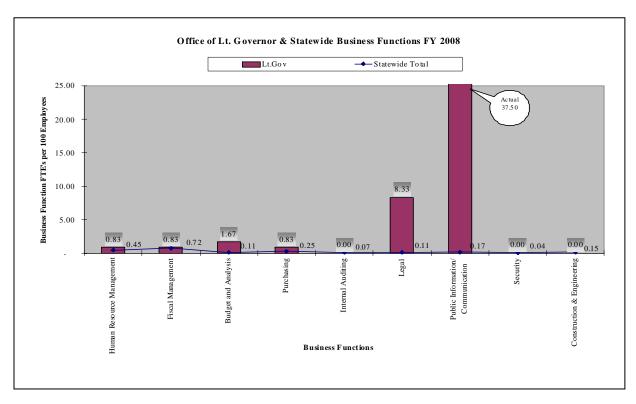
	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
		Employee	Employee		
Human Resource Management	1.25	35.20	219.98	.99	.45
Fiscal Management	.60	73.33	139.03	1.36	.72
Budget and Analysis	-	-	897.15	-	.11
Purchasing	.35	125.71	394.76	.80	.25
Internal Auditing	.10	440.00	1,362.85	.23	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	.25	176.00	577.38	.57	.17
Security	.10	440.00	2,414.73	.23	.04
Construction/Engineering	-	-	645.99	-	.15
Total	2.65	16.60	47.73	6.02	2.10
% BF Positions to Total Agency					
Positions	.15%				2.10%



# Department: Office of Lt. Governor

FY 2008 Total Expenditures	\$974,150
Total FTE (December 2008)	12
FY 2008 Payroll Amount	\$885,200
FY 2008 Volume of E-Procurement Purchases	\$0
FY 2008 # of E-Procurement Orders	0
FY 2008 Accounting Transactions	2,888
FY 2008 Budget Revisions	27
FY 2008 Grants Disbursement to Non State Entities	\$0

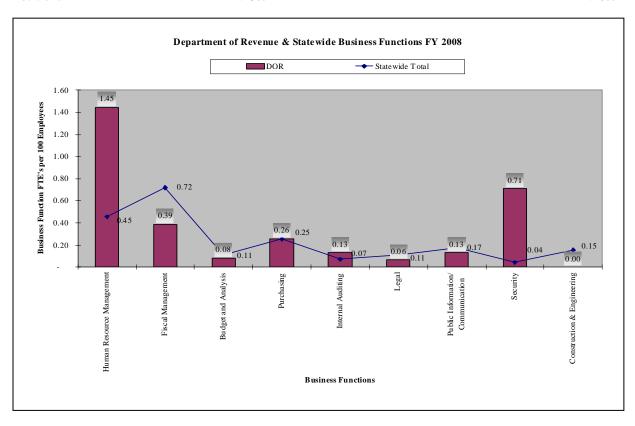
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	.10	120.00	219.98	.83	.45
Fiscal Management	.10	120.00	139.03	.83	.72
Budget and Analysis	.20	60.00	897.15	1.67	.11
Purchasing	.10	120.00	394.76	.83	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	1.00	12.00	879.21	8.33	.11
Public Information/Communication	4.50	2.67	577.38	37.50	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	6.00	2.00	47.73	50.00	2.10
% BF Positions to Total Agency					
Positions	.33%				2.10%



#### Department: Department of Revenue

FY 2008 Total Expenditures	\$153,379,746
Total FTE (December 2008)	1,550
FY 2008 Payroll Amount	\$83,485,926
FY 2008 Volume of E-Procurement Purchases	\$6,137,915
FY 2008 # of E-Procurement Orders	701
FY 2008 Accounting Transactions	213,354
FY 2008 Budget Revisions	163
FY 2008 Grants Disbursement to Non State Entities	\$0

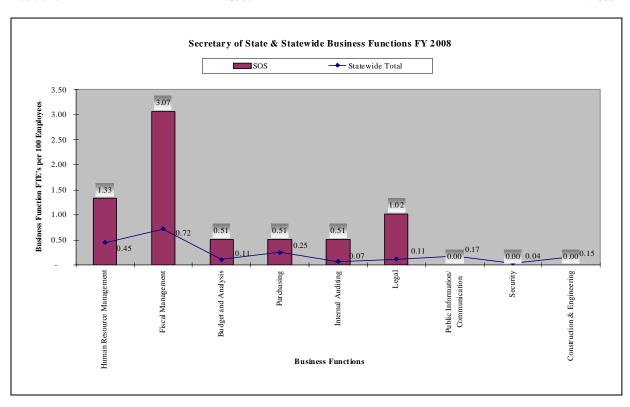
	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
H. D. M.	11.00	Employee	Employee	1.47	4.5
Human Resource Management	11.00	140.93	219.98	1.45	.45
Fiscal Management	6.00	258.38	139.03	.39	.72
Budget and Analysis	1.25	1,240.20	897.15	.08	.11
Purchasing	4.00	387.56	394.76	.26	.25
Internal Auditing	2.00	775.13	1,362.85	.13	.07
Legal	1.00	1,550.25	879.21	.06	.11
Public Information/Communication	2.00	775.13	577.38	.13	.17
Security	11.00	140.93	2,414.73	.71	.04
Construction/Engineering	-	-	645.99	-	.15
Total	38.25	40.53	47.73	2.47	2.10
% BF Positions to Total Agency					
Positions	2.13%				2.10%



# Department: Department of Secretary of State

FY 2008 Total Expenditures	\$12,015,593
Total FTE (December 2008)	196
FY 2008 Payroll Amount	\$8,696,703
FY 2008 Volume of E-Procurement Purchases	\$1,080,354
FY 2008 # of E-Procurement Orders	385
FY 2008 Accounting Transactions	53,504
FY 2008 Budget Revisions	68
FY 2008 Grants Disbursement to Non State Entities	\$0

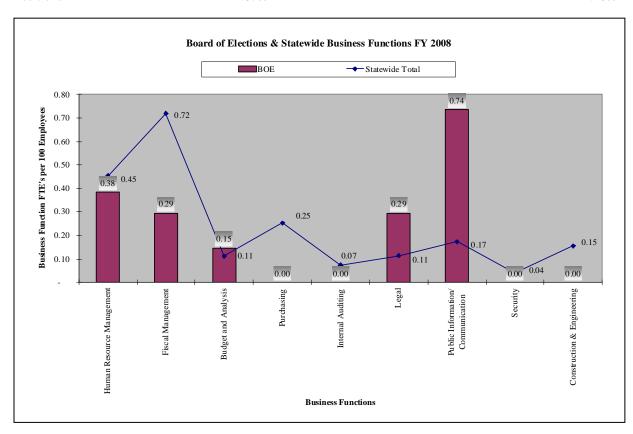
	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
		Employee	Employee		Limpioyees
Human Resource Management	5.00	39.15	219.98	1.33	.45
Fiscal Management	6.00	32.63	139.03	3.07	.72
Budget and Analysis	1.00	195.75	897.15	.51	.11
Purchasing	1.00	195.75	394.76	.51	.25
Internal Auditing	1.00	195.75	1,362.85	.51	.07
Legal	2.00	97.88	879.21	1.02	.11
Public					
Information/Communication	-	-	577.38	-	.17
Security	-	-	2,414.73	=	.04
Construction/Engineering	-	-	645.99	-	.15
Total	16.00	12.23	47.73	8.17	2.10
% BF Positions to Total Agency					
Positions	.89%				2.10%



#### Department: NC Board of Elections

FY 2008 Total Expenditures	\$21,144,454
Total FTE (December 2008)	68
FY 2008 Payroll Amount	\$3,606,842
FY 2008 Volume of E-Procurement Purchases	\$7,951,385
FY 2008 # of E-Procurement Orders	204
FY 2008 Accounting Transactions	0
FY 2008 Budget Revisions	67
FY 2008 Grants Disbursement to Non State Entities	<b>\$0</b>

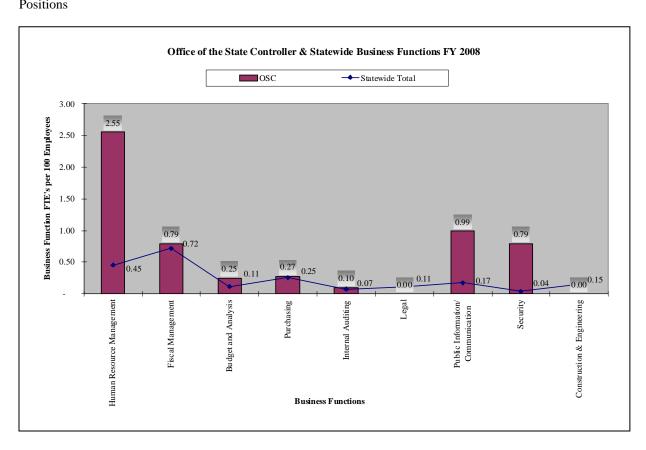
	Total BF FTE	Agency Employees per Business Function	Statewide Employees per Business Function	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
		Employee	Employee		
Human Resource Management	.30	226.67	219.98	.38	.45
Fiscal Management	.20	340.00	139.03	.29	.72
Budget and Analysis	.10	680.00	897.15	.15	.11
Purchasing	-	-	394.76	-	.25
Internal Auditing	-	=	1,362.85	-	.07
Legal	.20	340.00	879.21	.29	.11
Public Information/Communication	.50	136.00	577.38	.74	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	1.30	52.31	47.73	1.91	2.10
% BF Positions to Total Agency					
Positions	.07%				2.10%



# Department: Office of State Controller

FY 2008 Total Expenditures	\$62,126,542
Total FTE (December 2008)	202
FY 2008 Payroll Amount	\$13,370,026
FY 2008 Volume of E-Procurement Purchases	\$15,740,569
FY 2008 # of E-Procurement Orders	174
FY 2008 Accounting Transactions	251,993
FY 2008 Budget Revisions	152
FY 2008 Grants Disbursement to Non State Entities	\$0

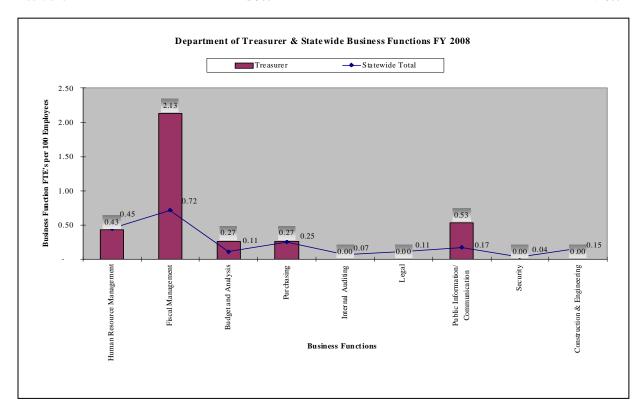
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	2.00	100.87	219.98	2.55	.45
Fiscal Management	1.60	126.09	139.03	.79	.72
Budget and Analysis	.50	403.48	897.15	.25	.11
Purchasing	.55	366.80	394.76	.27	.25
Internal Auditing	.20	1,008.70	1,362.85	.10	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	2.00	100.87	577.38	.99	.17
Security	1.60	126.09	2,414.73	.79	.04
Construction/Engineering	_	-	645.99	-	.15
Total	8.45	23.87	47.73	4.19	2.10
% BF Positions to Total Agency Positions	.47%				2.10%

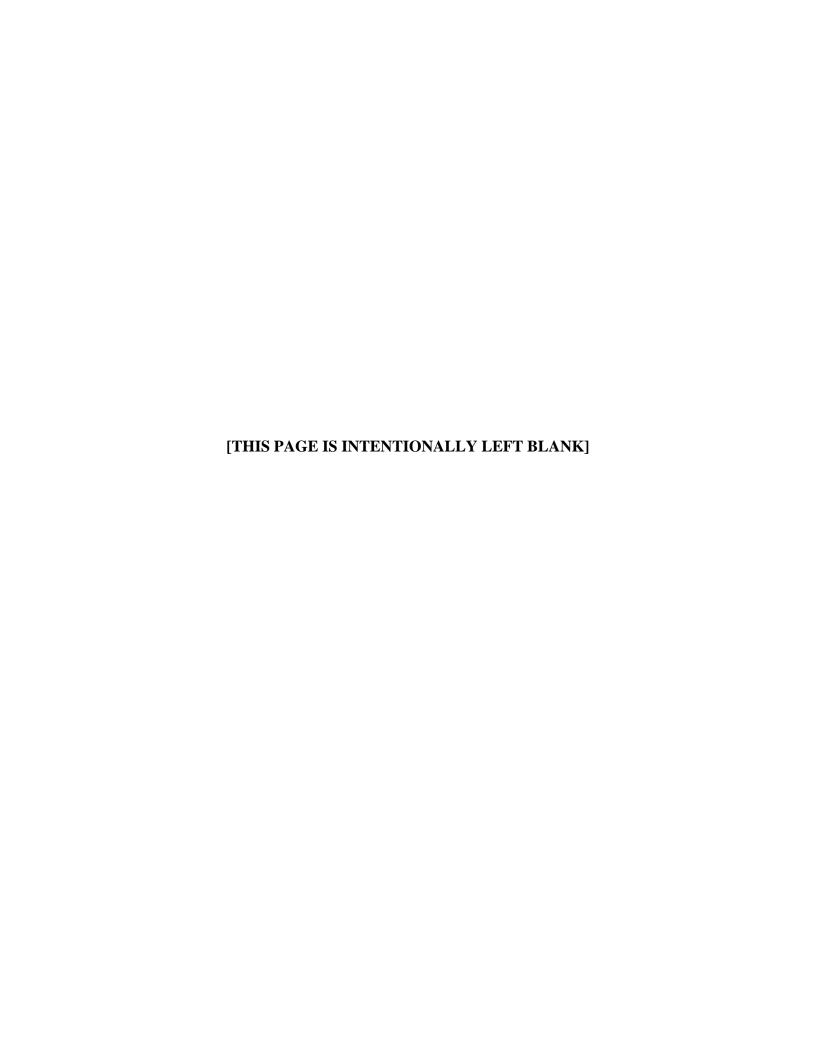


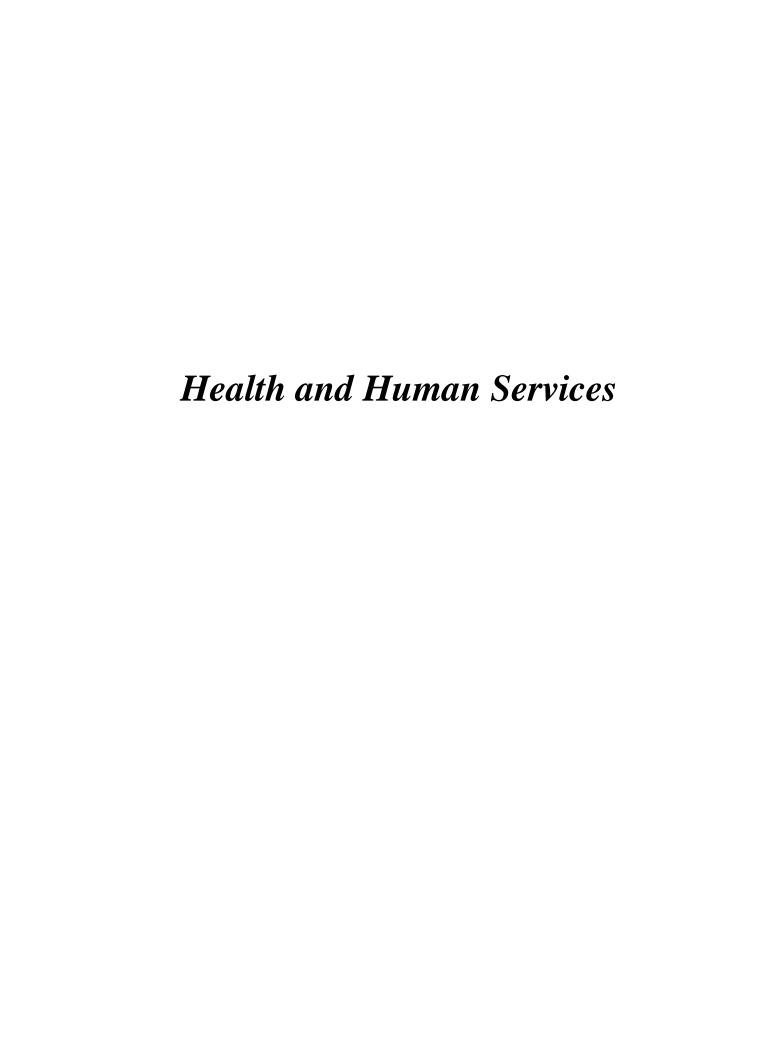
#### Department: Department of State Treasurer

FY 2008 Total Expenditures	\$9,958,639,908
Total FTE (December 2008)	376
FY 2008 Payroll Amount	\$20,206,712
FY 2008 Volume of E-Procurement Purchases	\$9,494,042
FY 2008 # of E-Procurement Orders	961
FY 2008 Accounting Transactions	148,076
FY 2008 Budget Revisions	221
FY 2008 Grants Disbursement to Non State Entities	\$6,330,868

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Pasauraa Managamant	5.00	75.20	219.98	.43	.45
Human Resource Management	8.00	47.00	139.03	2.13	.43
Fiscal Management				· -	
Budget and Analysis	1.00	376.00	897.15	.27	.11
Purchasing	1.00	376.00	394.76	.27	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	2.00	188.00	577.38	.53	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	17.00	22.12	47.73	4.52	2.10
% BF Positions to Total Agency					
Positions	.95%				2.10%





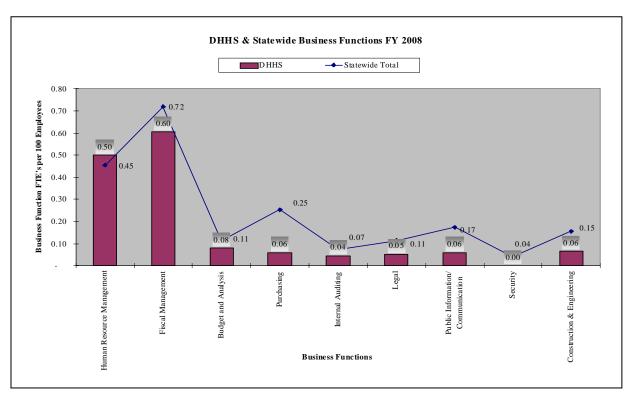


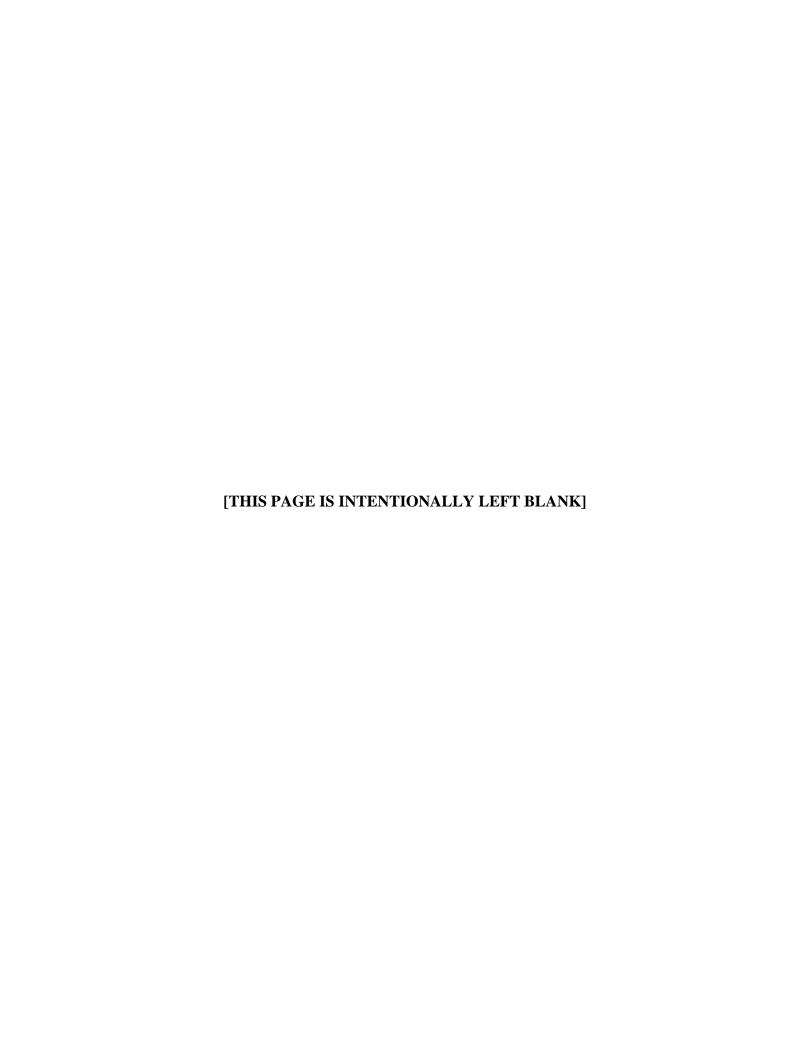


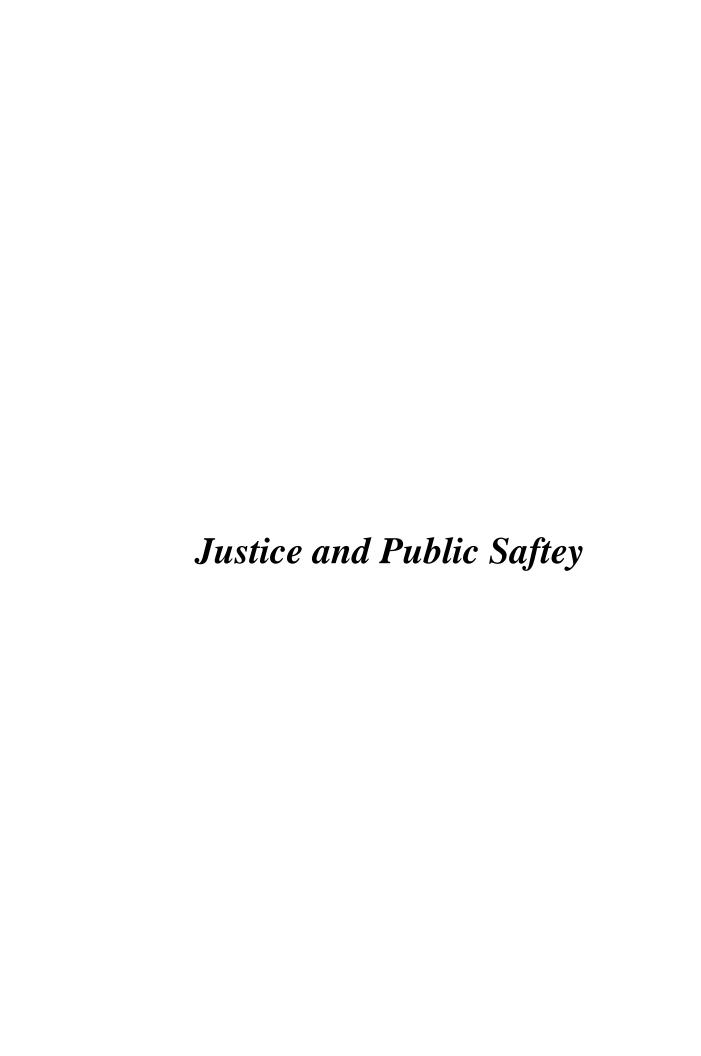
# Department: Department of Health and Human Resources

FY 2008 Total Expenditures	\$15,772,740,354
Total FTE (December 2008)	20,005
FY 2008 Payroll Amount	\$907,605,332
FY 2008 Volume of E-Procurement Purchases	\$167,663,191
FY 2008 # of E-Procurement Orders	33,576
FY 2008 Accounting Transactions	11,825,809
FY 2008 Budget Revisions	4394
FY 2008 Grants Disbursement to Non State Entities	\$220,811,785

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	35.00	571.58	219.98	.50	.45
Fiscal Management	121.00	165.33	139.03	.60	.72
Budget and Analysis	16.00	1,250.32	897.15	.08	.11
Purchasing	12.00	1,667.10	394.76	.06	.25
Internal Auditing	9.00	2,222.80	1,362.85	.04	.07
Legal	10.25	1,951.73	879.21	.05	.11
Public Information/Communication	12.00	1,667.10	577.38	.06	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	13.00	1,538.86	645.99	.06	.15
Total	228.25	87.65	47.73	1.14	2.10
% BF Positions to Total Agency					
Positions	2.51%				2.10%





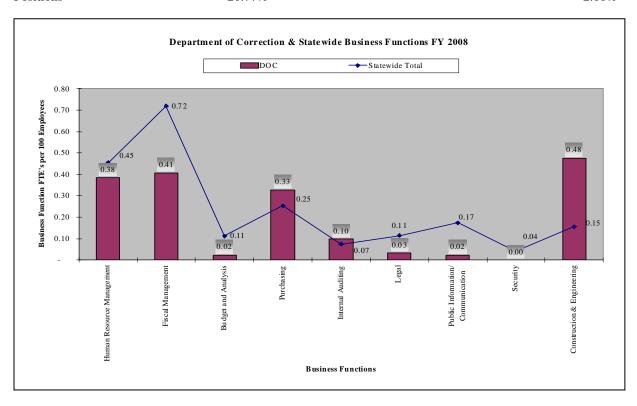




# Department: Department of Correction

FY 2008 Total Expenditures	\$1,467,814,384
Total FTE (December 2008)	21,609
FY 2008 Payroll Amount	\$876,018,088
FY 2008 Volume of E-Procurement Purchases	\$354,808,341
FY 2008 # of E-Procurement Orders	20,721
FY 2008 Accounting Transactions	9,461,622
FY 2008 Budget Revisions	1099
FY 2008 Grants Disbursement to Non State Entities	\$2,176,293

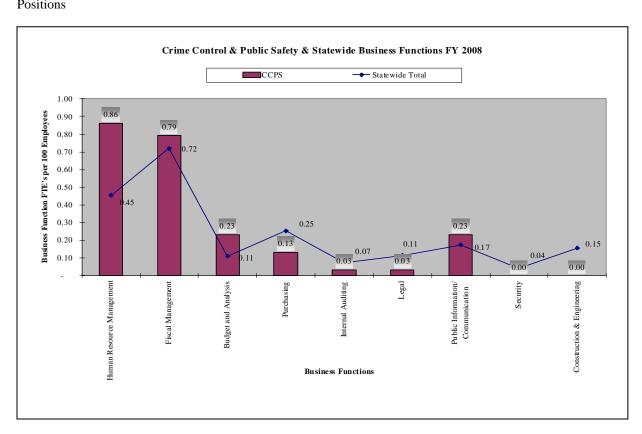
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	73.00	296.01	219.98	.38	.45
Fiscal Management	88.00	245.56	139.03	.41	.72
Budget and Analysis	5.00	4,321.80	897.15	.02	.11
Purchasing	71.00	304.35	394.76	.33	.25
Internal Auditing	21.00	1,029.00	1,362.85	.10	.07
Legal	7.00	3,087.00	879.21	.03	.11
Public Information/Communication	5.00	4,321.80	577.38	.02	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	103.00	209.80	645.99	.48	.15
Total	373.00	57.93	47.73	1.73	2.10
% BF Positions to Total Agency					
Positions	20.77%				2.10%



# Department: Department of Crime Control and Public Safety

FY 2008 Total Expenditures	\$407,221,108
Total FTE (December 2008)	3,006
FY 2008 Payroll Amount	\$189,475,754
FY 2008 Volume of E-Procurement Purchases	\$62,338,403
FY 2008 # of E-Procurement Orders	2,192
FY 2008 Accounting Transactions	614,356
FY 2008 Budget Revisions	571
FY 2008 Grants Disbursement to Non State Entities	\$17,011,822

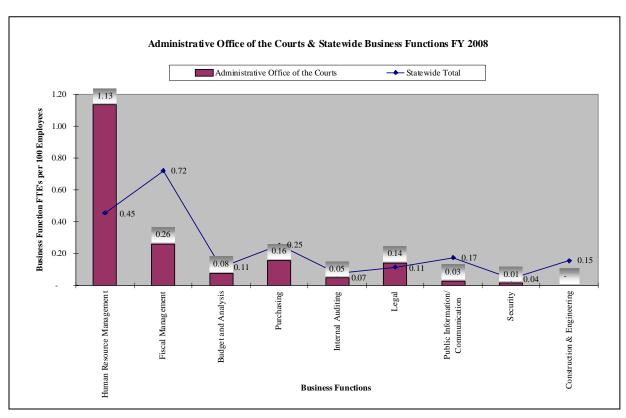
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	15.00	200.43	219.98	.86	.45
Fiscal Management	23.80	126.32	139.03	.79	.72
Budget and Analysis	7.00	429.48	897.15	.23	.11
Purchasing	4.00	751.60	394.76	.13	.25
Internal Auditing	1.00	3,006.39	1,362.85	.03	.07
Legal	1.00	3,006.39	879.21	.03	.11
Public Information/Communication	7.00	429.48	577.38	.23	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	58.80	51.13	47.73	1.96	2.10
% BF Positions to Total Agency	3.27%				2.10%



### Department: Department of Administrative Office of the Court

FY 2008 Total Expenditures	\$582,683,062
Total FTE (December 2008)	7,038
FY 2008 Payroll Amount	\$394,871,239
FY 2008 Volume of E-Procurement Purchases	\$2,439,244
FY 2008 # of E-Procurement Orders	1,347
FY 2008 Accounting Transactions	1,884,872
FY 2008 Budget Revisions	876
FY 2008 Grants Disbursement to Non State Entities	\$3,247,875

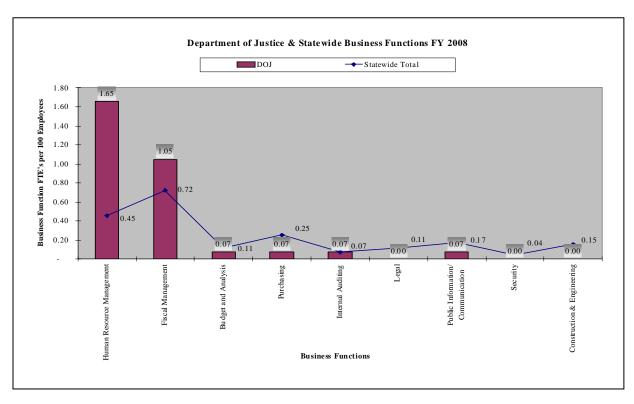
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	27.00	260.68	219.98	1.13	.45
Fiscal Management	18.30	384.61	139.03	.26	.72
Budget and Analysis	5.40	1,303.39	897.15	.08	.11
Purchasing	11.00	639.85	394.76	.16	.25
Internal Auditing	3.30	2,132.82	1,362.85	.05	.07
Legal	10.00	703.83	879.21	.14	.11
Public Information/Communication	2.00	3,519.16	577.38	.03	.17
Security	1.00	7,038.31	2,414.73	.01	.04
Construction/Engineering	-	-	645.99	-	.15
Total	78.00	90.23	47.73	1.11	2.10
% BF Positions to Total Agency					
Positions	4.34%				2.10%



# Department: Department of Justice

FY 2008 Total Expenditures	\$141,098,665
Total FTE (December 2008)	1,386
FY 2008 Payroll Amount	\$87,735,949
FY 2008 Volume of E-Procurement Purchases	\$21,136,033
FY 2008 # of E-Procurement Orders	3,084
FY 2008 Accounting Transactions	304,602
FY 2008 Budget Revisions	348
FY 2008 Grants Disbursement to Non State Entities	\$715,564

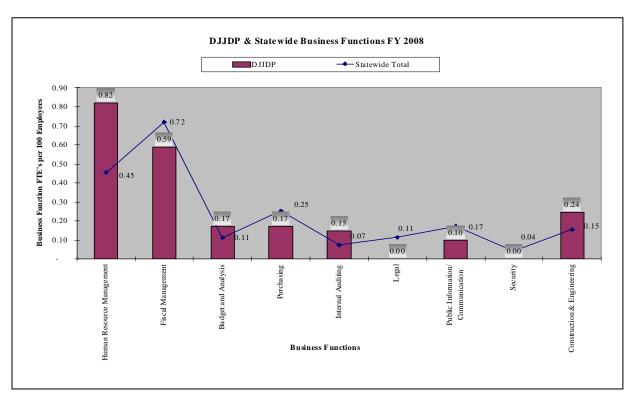
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	14.00	99.00	219.98	1.65	0.45
Fiscal Management	14.50	95.59	139.03	1.05	0.72
Budget and Analysis	1.00	1,386.01	897.15	.07	0.11
Purchasing	1.00	1,386.01	394.76	.07	0.25
Internal Auditing	1.00	1,386.01	1,362.85	.07	0.07
Legal	-	-	879.21	-	0.11
Public Information/Communication	1.00	1,386.01	577.38	.07	0.17
Security	-	-	2,414.73	-	0.04
Construction/Engineering	_	-	645.99	-	0.15
Total	32.50	42.65	47.73	2.34	2.10
% BF Positions to Total Agency					
Positions	1.81%				2.10%

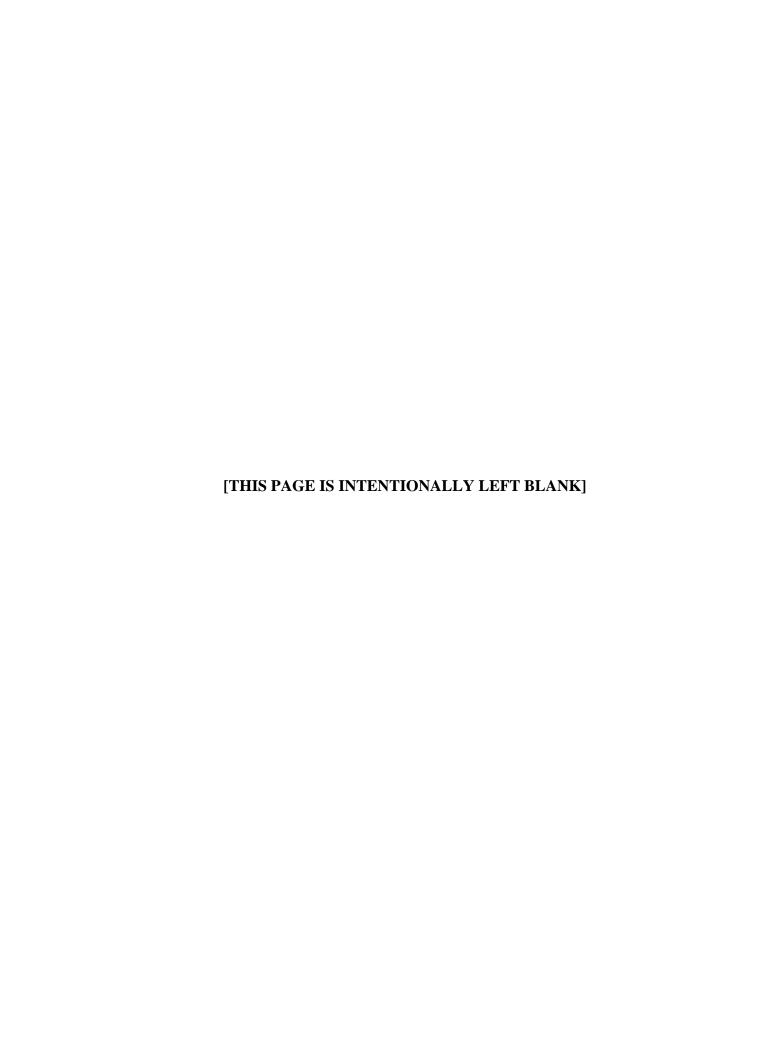


# Department: Department of Juvenile Justice and Delinquency Prevention

FY 2008 Total Expenditures	\$168,279,751
Total FTE (December 2008)	2,045
FY 2008 Payroll Amount	\$79,895,885
FY 2008 Volume of E-Procurement Purchases	\$47,804,280
FY 2008 # of E-Procurement Orders	3,283
FY 2008 Accounting Transactions	445,538
FY 2008 Budget Revisions	247
FY 2008 Grants Disbursement to Non State Entities	\$9,622,106

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	14.00	146.08	219.98	.82	.45
Fiscal Management	12.00	170.43	139.03	.59	.72
Budget and Analysis	3.50	584.31	897.15	.17	.11
Purchasing	3.50	584.31	394.76	.17	.25
Internal Auditing	3.00	681.70	1,362.85	.15	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	2.00	1,022.55	577.38	.10	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	5.00	409.02	645.99	.24	.15
Total	43.00	47.56	47.73	2.10	2.10
% BF Positions to Total Agency					
Positions	2.39%				2.10%





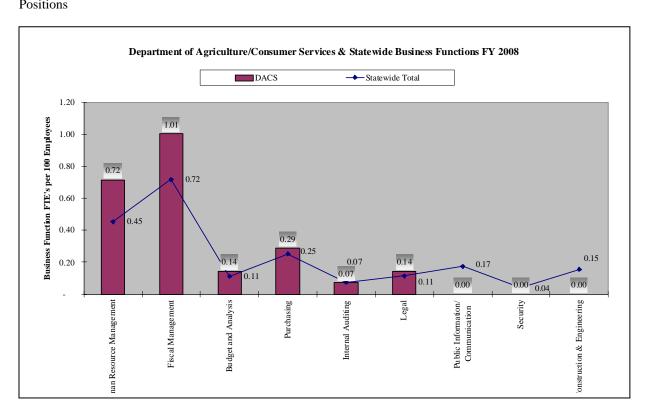




# Department: Department of Agriculture and Consumer Services

FY 2008 Total Expenditures	\$146,607,494
Total FTE (December 2008)	1,393
FY 2008 Payroll Amount	\$58,080,091
FY 2008 Volume of E-Procurement Purchases	\$18,817,753
FY 2008 # of E-Procurement Orders	5,279
FY 2008 Accounting Transactions	813,018
FY 2008 Budget Revisions	1547
FY 2008 Grants Disbursement to Non State Entities	\$19,512,351

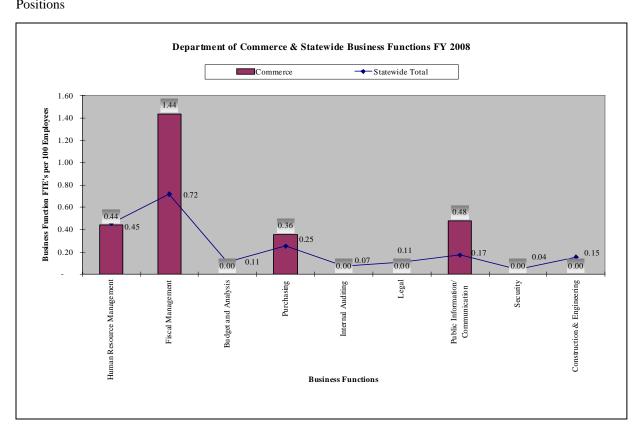
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	12.00	116.06	219.98	.86	.45
Fiscal Management	14.00	99.48	139.03	1.01	.72
Budget and Analysis	2.00	696.38	897.15	.14	.11
Purchasing	4.00	348.19	394.76	.29	.25
Internal Auditing	1.00	1,392.75	1,362.85	.07	.07
Legal	2.00	696.38	879.21	.14	.11
Public Information/Communication	-	-	577.38	-	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	35.00	39.79	47.73	2.51	2.10
% BF Positions to Total Agency	1.95%				2.10%



# Department: Department of Commerce

FY 2008 Total Expenditures	\$457,102,494
Total FTE (December 2008)	835
FY 2008 Payroll Amount	\$51,513,999
FY 2008 Volume of E-Procurement Purchases	\$41,616,563
FY 2008 # of E-Procurement Orders	2,099
FY 2008 Accounting Transactions	322,324
FY 2008 Budget Revisions	642
FY 2008 Grants Disbursement to Non State Entities	\$199,815,458

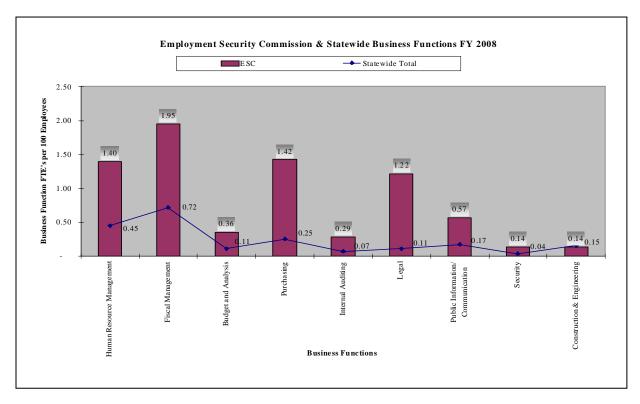
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	6.00	139.25	219.98	.44	.45
Fiscal Management	12.00	69.62	139.03	1.44	.72
Budget and Analysis	_	_	897.15	-	.11
Purchasing	3.00	278.49	394.76	.36	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	-	-	879.21	-	.11
Public Information/Communication	4.00	208.87	577.38	.48	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	_	645.99	-	.15
Total	25.00	33.42	47.73	2.99	2.10
% BF Positions to Total Agency	1.39%				2.10%



# Department: Department of Employment Security Commission

FY 2008 Total Expenditures	\$1,222,392,531
Total FTE (December 2008)	1,398
FY 2008 Payroll Amount	\$81,002,516
FY 2008 Volume of E-Procurement Purchases	\$0
FY 2008 # of E-Procurement Orders	0
FY 2008 Accounting Transactions	2,259
FY 2008 Budget Revisions	16
FY 2008 Grants Disbursement to Non State Entities	\$0

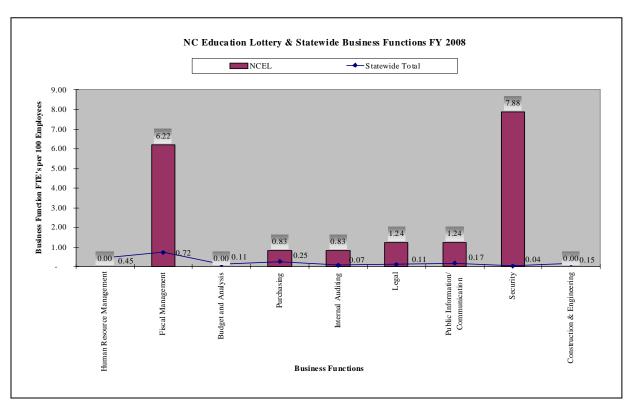
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	21.00	66.57	219.98	1.40	.45
Fiscal Management	27.25	51.30	139.03	1.95	.72
Budget and Analysis	5.00	279.60	897.15	.36	.11
Purchasing	19.90	70.25	394.76	1.42	.25
Internal Auditing	4.00	349.50	1,362.85	.29	.07
Legal	17.00	82.23	879.21	1.22	.11
Public					
Information/Communication	8.00	174.75	577.38	.57	.17
Security	2.00	698.99	2,414.73	.14	.04
Construction/Engineering	2.00	698.99	645.99	.14	.15
Total	106.15	13.17	47.73	7.59	2.10
% BF Positions to Total Agency					
Positions	5.91%				2.10%



### Department: NC Education Lottery

FY 2008 Total Expenditures	\$708,470,240
Total FTE (December 2008)	241
FY 2008 Payroll Amount	\$12,314,625
FY 2008 Volume of E-Procurement Purchases	\$45,424,016
FY 2008 # of E-Procurement Orders	679
FY 2008 Accounting Transactions	1,106,704
FY 2008 Budget Revisions	110
FY 2008 Grants Disbursement to Non State Entities	\$0

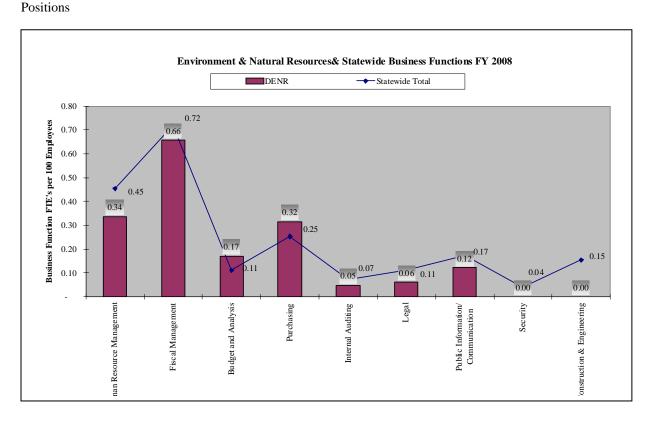
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	5.00	48.20	219.98	.00	.45
Fiscal Management	15.00	16.07	139.03	6.22	.72
Budget and Analysis	-	-	897.15	-	.11
Purchasing	2.00	120.50	394.76	.83	.25
Internal Auditing	2.00	120.50	1,362.85	.83	.07
Legal	3.00	80.33	879.21	1.24	.11
Public Information/Communication	3.00	80.33	577.38	1.24	.17
Security	19.00	12.68	2,414.73	7.88	.04
Construction/Engineering	_	-	645.99	-	.15
Total	49.00	4.92	47.73	20.33	2.10
% BF Positions to Total Agency					
Positions	2.73%				2.10%



### Department: Department of Environment and Natural Resources

FY 2008 Total Expenditures	\$763,425,589
Total FTE (December 2008)	4,109
FY 2008 Payroll Amount	\$206,655,191
FY 2008 Volume of E-Procurement Purchases	\$116,466,531
FY 2008 # of E-Procurement Orders	2,945
FY 2008 Accounting Transactions	2,123,106
FY 2008 Budget Revisions	3996
FY 2008 Grants Disbursement to Non State Entities	\$48,024,395

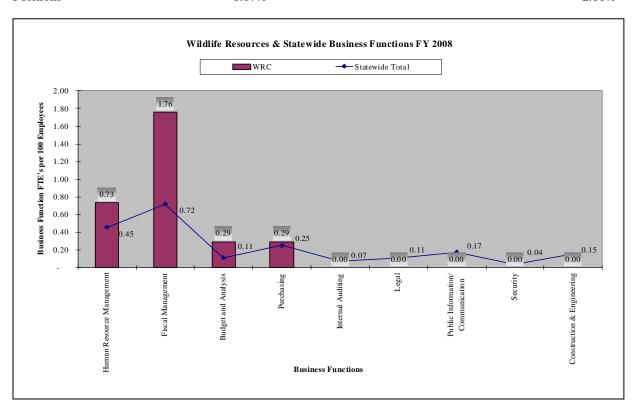
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	15.75	260.87	219.98	.34	.45
Fiscal Management	27.00	152.18	139.03	.66	.72
Budget and Analysis	7.00	586.96	897.15	.17	.11
Purchasing	13.00	316.06	394.76	.32	.25
Internal Auditing	2.00	2,054.38	1,362.85	.05	.07
Legal	2.50	1,643.50	879.21	.06	.11
Public Information/Communication	5.00	821.75	577.38	.12	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	72.25	56.87	47.73	1.76	2.10
% BF Positions to Total Agency	4.02%				2.10%



# Department: Department of Wildlife Resource Commission

FY 2008 Total Expenditures	\$111,427,459
Total FTE (December 2008)	684
FY 2008 Payroll Amount	\$38,038,431
FY 2008 Volume of E-Procurement Purchases	\$8,232,144
FY 2008 # of E-Procurement Orders	699
FY 2008 Accounting Transactions	384,157
FY 2008 Budget Revisions	560
FY 2008 Grants Disbursement to Non State Entities	\$218,500

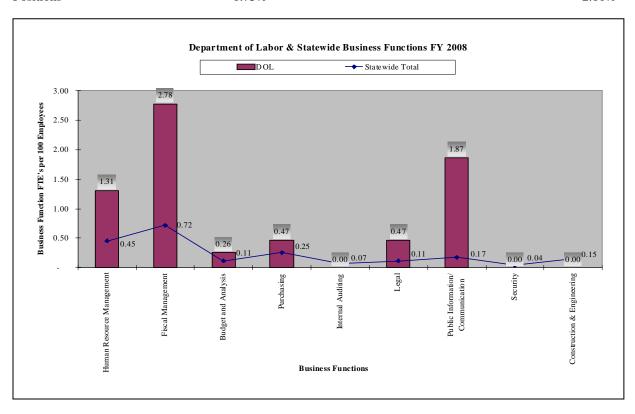
	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	5.00	136.70	219.98	.73	.45
Fiscal Management	12.00	56.96	139.03	1.76	.72
Budget and Analysis	2.00	341.75	897.15	.29	.11
Purchasing	2.00	341.75	394.76	.29	.25
Internal Auditing		-	1,362.85	-	.07
Legal	_	_	879.21	_	.11
Public Information/Communication	_	_	577.38	-	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	_	=	645.99	-	.15
Total	21.00	32.55	47.73	3.07	2.10
% BF Positions to Total Agency					
Positions	1.17%				2.10%

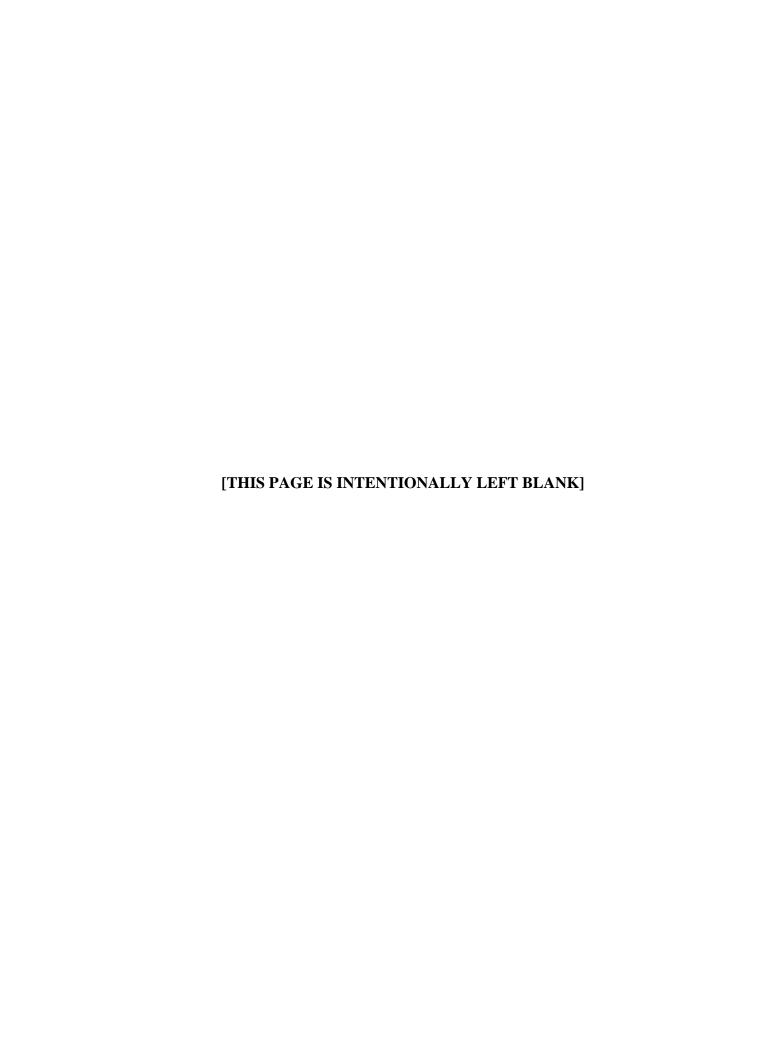


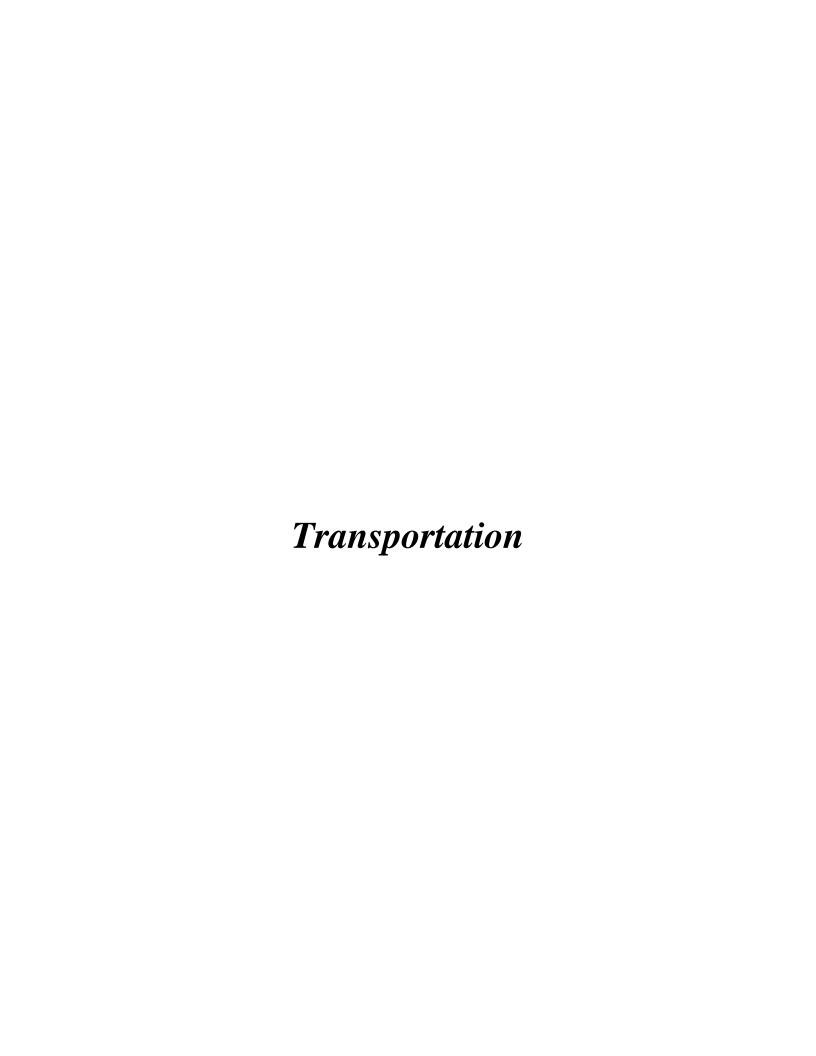
# Department: Department of Labor

FY 2008 Total Expenditures	\$29,747,780
Total FTE (December 2008)	429
FY 2008 Payroll Amount	\$24,073,649
FY 2008 Volume of E-Procurement Purchases	\$663,482
FY 2008 # of E-Procurement Orders	458
FY 2008 Accounting Transactions	110,722
FY 2008 Budget Revisions	387
FY 2008 Grants Disbursement to Non State Entities	\$122,992

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	6.00	71.46	219.98	1.31	.45
Fiscal Management	11.90	36.03	139.03	2.78	.72
Budget and Analysis	1.10	389.77	897.15	.26	.11
Purchasing	2.00	214.38	394.76	.47	.25
Internal Auditing	-	-	1,362.85	-	.07
Legal	2.00	214.38	879.21	.47	.11
Public Information/Communication	8.00	53.59	577.38	1.87	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	31.00	13.83	47.73	7.23	2.10
% BF Positions to Total Agency					
Positions	1.73%				2.10%





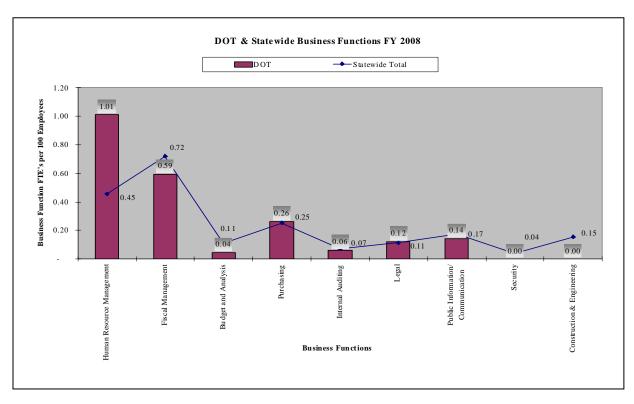


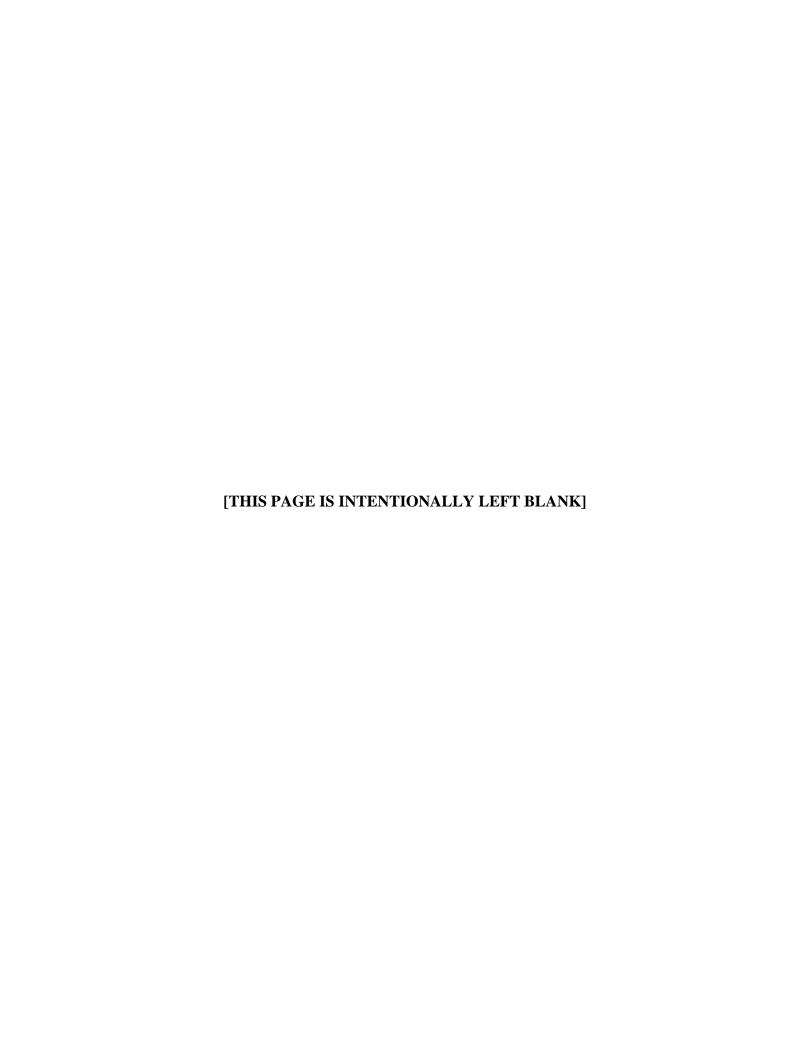


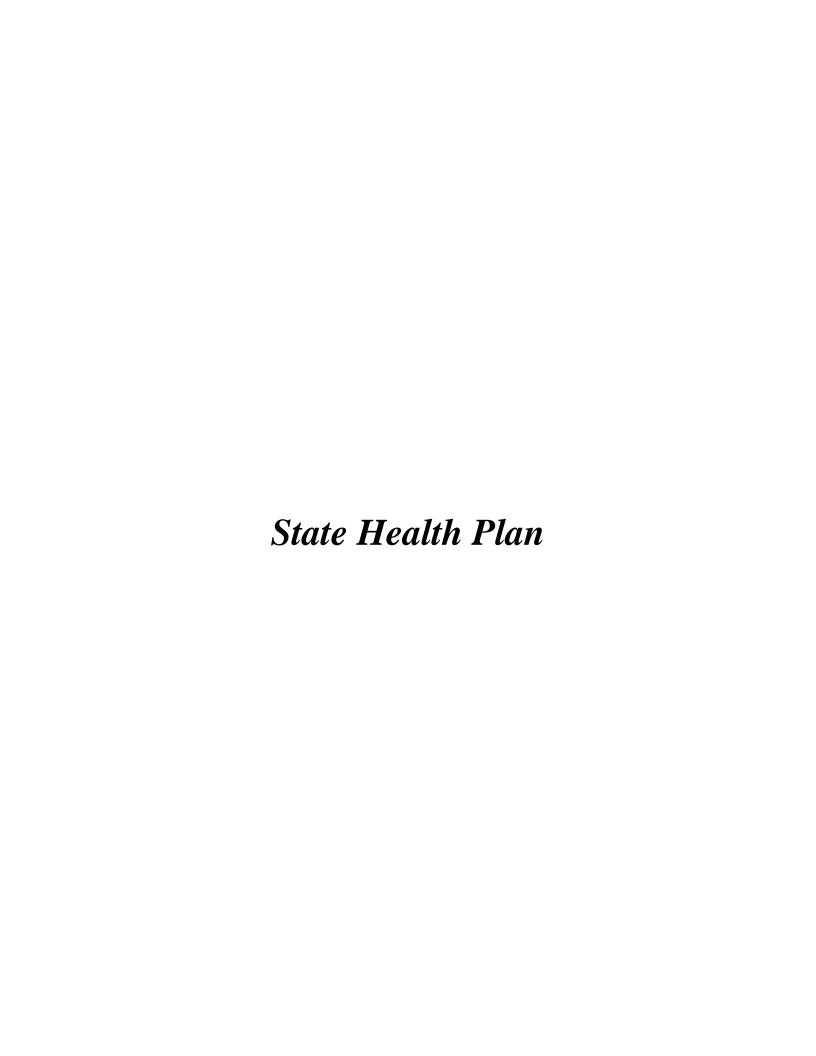
# Department: Department of Transportation

FY 2008 Total Expenditures	\$3,820,306,661
Total FTE (December 2008)	14,760
FY 2008 Payroll Amount	\$353,564,709
FY 2008 Volume of E-Procurement Purchases	\$1,089,871,813
FY 2008 # of E-Procurement Orders	26,433
FY 2008 Accounting Transactions	71,675
FY 2008 Budget Revisions	668
FY 2008 Grants Disbursement to Non State Entities	\$7,141,792

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	63.00	234.29	219.98	1.01	.45
Fiscal Management	87.50	168.69	139.03	.59	.72
Budget and Analysis	6.50	2,270.77	897.15	.04	.11
Purchasing	39.00	378.46	394.76	.26	.25
Internal Auditing	9.00	1,640.00	1,362.85	.06	.07
Legal	18.00	820.00	879.21	.12	.11
Public Information/Communication	21.00	702.86	577.38	.14	.17
Security	-	-	2,414.73	-	.04
Construction/Engineering	-	-	645.99	-	.15
Total	244.00	60.49	47.73	1.65	2.10
% BF Positions to Total Agency					
Positions	13.59%				2.10%









# Department: State Health Plan

FY 2008 Total Expenditures	\$0
Total FTE (December 2008)	41
FY 2008 Payroll Amount	\$2,960,625
FY 2008 Volume of E-Procurement Purchases	\$0
FY 2008 # of E-Procurement Orders	0
FY 2008 Accounting Transactions	19,462
FY 2008 Budget Revisions	115
FY 2008 Grants Disbursement to Non State Entities	\$0

	Total BF FTE	Agency Employees per Business Function Employee	Statewide Employees per Business Function Employee	Agency BF FTE per 100 Employees	Statewide BF FTE per 100 Employees
Human Resource Management	1.00	41.00	219.98	2.44	.45
Fiscal Management	4.00	10.25	139.03	9.76	.72
Budget and Analysis	.50	82.00	897.15	1.22	.11
Purchasing	2.00	20.50	394.76	4.88	.25
Internal Auditing	_	-	1,362.85	-	.07
Legal	3.00	13.67	879.21	7.32	.11
Public Information/Communication	2.00	20.50	577.38	4.88	.17
Security	_	-	2,414.73	-	.04
Construction/Engineering	_	-	645.99	-	.15
Total	12.50	3.28	47.73	30.49	2.10
% BF Positions to Total Agency					
Positions	.70%				2.10%

