# **DEPARTMENT OF JUSTICE**

Study of the Cost of Providing Criminal Records Checks

As Directed by Session Law 2005-276, Section 15.5(b)

March, 2006



Prepared By:

Office of State Budget and Management

OSBN

# **INTRODUCTION**

### Scope

Section 15.5(b) of Session Law 2005-276 directed the Office of State Budget and Management (OSBM) in consultation with the Department of Justice to "... study the feasibility of adjusting the fees charged for criminal record checks conducted by the Division of Criminal Information of the Department of Justice as a result of the increase in receipts from criminal record checks. The study shall include an assessment of the Division's operational, personnel, and overhead costs related to providing criminal record checks and how those costs have changed since the prior fiscal year." (Appendix A contains the full text of the legislation.)

## **Methodology**

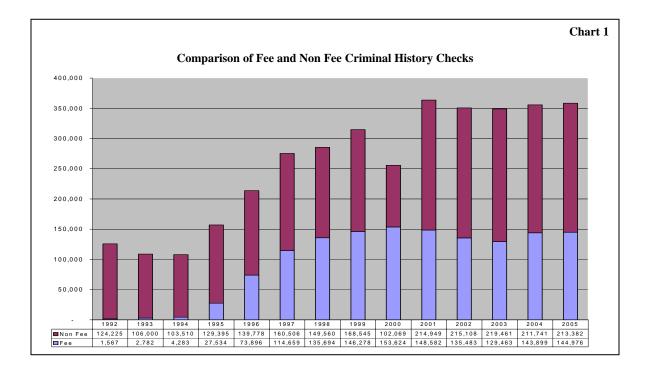
To conduct the study, OSBM analysts performed the following tasks:

- Reviewed the current fee structure for the various criminal records checks,
- Reviewed allocation of staff and salaries to fee and non-fee criminal records checks (See Appendix C),
- Reviewed allocation of non-personnel costs to fee and non-fee records checks (See Appendix C),
- Reviewed the Service Billing Reports,
- Reviewed the annual mail log data which captures the processing method (processing with fingerprint card or electronic processing of fingerprints),
- Calculated the average time to conduct criminal records checks through use of time studies, time logs, and flowcharts,
- Studied the allocation of the costs of operation to the various types of criminal records checks,
- Determined, based on the volume of record checks processed and the time to complete those record checks, the percentage of time spent for fee record checks and non-fee record checks,
- Calculated, from the fixed assets ledger, an equipment replacement allowance (straight-line depreciation) to be added to the cost of conducting the check,
- Obtained the Department of Justice Overhead Rate to be added to the cost of conducting the criminal records checks,
- Analyzed the fee receipts associated with the for fee criminal records checks,
- Reviewed non-law enforcement agencies exempt from paying criminal history checks fee, and
- Calculated the costs for conducting the various types of criminal records checks.

## BACKGROUND

The Criminal Information and Identification Section within the Special Operations Division of the State Bureau of Investigation (SBI) conducts criminal record checks for the State. These checks are conducted for both law enforcement agencies for no fee and for non law enforcement agencies for a fee. Non law enforcement agencies typically request the checks to evaluate applications for employment. Appendix B lists both the source and the volumes of the criminal record checks conducted by the Criminal Information and Identification Section from calendar year 1991 through the end of 2005. During that time period, the growth of fee for service checks has gone from 1,121 in 1991 to 144,976 in calendar year 2005 (peaked at 153,624 in 2000). Overall, the total number of fingerprint checks (fee and non fee) has increased from approximately 157,000 in 1995 to over 358,000 for calendar year 2005.

The overall volume for fee and non fee fingerprint checks has grown tremendously. Chart 1 outlines the number of fee and non fee fingerprint checks since 1992. From the chart one can see that the non fee fingerprint checks on average are about 68% of the sections' total work. Non fee fingerprint checks have decreased by 1% for the past 4 years while fee fingerprint checks have decreased by 2%.



## FINDINGS

## Fee Structure

Since the last report to the General Assembly, there have been no changes in the types of record checks that are processed. The types of record checks and the associated fees are outlined in Chart 2 below.

				Chart								
Fee Structures												
Type of Record Check	Source of Request	Fee Charged to Agency	Amount Retained by North Carolina	Amount Forwarded to FBI								
Name Check Only	Non-Criminal Justice Agencies	\$10.00	\$10.00	-\$0								
Fingerprint Check NC data only	Non-Criminal Justice Agencies	\$14.00	\$14.00	-\$0								
Fingerprint Check NC and FBI data	Non-Criminal Justice Agencies	\$38.00	\$14.00 for NC data \$2.00 for processing costs associated with forwarding request to and from FBI \$16.00 – Total DOJ receipts	\$22.00 to FB								
Concealed Handgun NC data, FBI data	Applicants for permits	\$45.00	\$14.00 for NC data \$2.00 for processing costs associated with forwarding request to and from FBI \$7.00 for support positions \$23.00 – Total DOJ receipts	\$22.00 to FB								
Criminal Justice Employment Applications	Law Enforcement Agencies (incl. Courts, correctional facilities, police and sheriffs, etc.)	Ū	No Charge	No Charg								
Criminal Record Checks – Name, Fingerprint (NC and FBI data)	Law Enforcement Agencies (incl. Courts, correctional facilities, police and sheriffs, etc.)	No Charge	No Charge	No Charg								

### **Processing Times**

The results of the time study where staff logged processing times over a one month period for all types of criminal history record checks are shown in Chart 3.

While there have been no changes in the fees being charged for criminal record checks for the non criminal justice organizations, the Section is continually monitoring the amount of time required to conduct these checks. As a result, the Criminal Information and Identification Section is still conducting verification by a second operator for positively identified fingerprints, second verifications on the billing process, and second sign offs by operators prior to transferring work to another unit. All of this is designed to ensure accuracy in the positive identification on record checks.

Type of Record Check & Year of Time Estimate	Time Estimate to Process If Person Has No Prior Record (minutes)	% Estimated Frequency	Time Estimate If Person Is Found with Prior Record (minutes)	% Estimated Frequency
Name Check Only	5.50	86%	7.10	149
Hard Copy State Fingerprint Check	10.90	97%	14.80	39
Hard Copy Federal Fingerprint Check	16.00	93%	20.40	79
Live Scan Federal Fingerprint Check	9.90	93%	10.20	79
Hard Copy Concealed Handgun Permit	10.10	93%	11.70	79
Live Scan Concealed Handgun Permit	5.90	93%	7.20	79

### Unit Costs of Conducting Record Checks

In studies prior to 2001, the electronic submission of fingerprint cards for non criminal justice checks were less than 10% of the total volume. Electronic submissions, now account for approximately 13% of the total volume of submissions for non criminal justice checks. 2.4% of the criminal justice applicant checks are submitted via live scan. Submission of fingerprint cards via a live scan device allows for a much faster turnaround time, higher quality, and reduced processing. As shown in Chart 4 on the next page, this directly affects the cost of each type of fingerprint check. Based on the methodologies outlined earlier in the report, the costs to process the non criminal justice record checks, on average, are \$8.38 for name checks and an average of \$19.46 for all other types of fingerprint checks with the current reported staff allocation costs and associated non-personnel costs. Chart 4 also tracks the actual costs of each type of criminal history check since 1997. Note that OSBM started including an equipment allowance and a 12.5% overhead rate when computing the cost of each type of check in 2003.

Chart 4

TYPE OF RECORD CHECK		997*	1999*		2	2001*	2003	2005	
Name Check Only	\$	7.88	\$	5.36	\$	4.16	\$ 8.16	\$	8.38
State Fingerprint Card	\$	13.10	\$	11.85	\$	9.87	\$ 16.99	\$	16.02
State & Federal Fingerprint Card	\$	14.63	\$	12.95	\$	15.06	\$ 23.57	\$	23.50
State & Federal Fingerprint Live Scan					\$	9.49	\$ 15.08	\$	14.54
Concealed Handgun Hard Copy					\$	9.41	\$ 16.27	\$	14.78
Concealed Handgun Live Scan					\$	6.98	\$ 10.70	\$	8.60

## Fee Exemptions' Effect on Fees to Be Charged

As noted in Chart 2, the fee charged for the state's portion of a fingerprint-based check is \$16. However, there are several agencies that do not pay this fee, including Division of Child Development (on behalf of day care workers), foster and adoptive parents. This totals over 27,700 checks last year or 19.1% of the total non-criminal justice checks. Chart 5 lists the agencies that are exempt from fees and the percentage of name check and state or FBI fingerprint check requests they receive relative to the total number of checks that the agency requests. Chart 6 on the next page shows the receipts and expenditures based on the current fee structure with exempted agencies and the current fee structure without agencies being exempt from the current fees.

Non Criminal Justice Applicant Gr	oups, Exempt f	rom Fees	
Authorized Agency Type	# Processed at SBI CY2005	% Getting Name Check	% Getting State or FBI Fingerprint
DHHS/Division of Social Services (Adoptive Parents)	1,200		100%
DHHS/Division of Social Services (Foster Parents)	5,750	5%	95%
DHHS/Division of Child Development (day care) (note: the legislature added nine positions and related funding in 1995 session to address the increased volume due to DCD. DOJ can only assess the federal portion of the fee to DCD)	20,755		100%
Total	27,705		
FTE to Process	5.4		

			С	alculations Based on		Actual Receipts	Expenditures FFS	_	Over/Under
				Volume in Calendar		FY2005		Re	alized Receipts
				Year 2005		Α	В		(A-B)
Actual Receipts for Criminal Information and Total Volume and Fee Charged	l Identificati	on Sectio	on		\$	2,459,393	\$ 2,392,626	\$	66,767
	2005	Actual	1	Projected Receipts if	All A	Agencies Assessed -			
	Volume	Fee		Based on A	ctua	l Volume			
Name Check Only	39,052	\$10	\$	390,520.00					
Fingerprint Check NC Data Only	19,914	\$14	\$	278,789.28					
Fingerprint Check NC and FBI Data	70,602	\$16	\$	1,129,639.68					
Concealed Handgun NC Data, FBI Data	15,408	\$23	\$	354,384.00					
						Projected Receipts			
					\$	2,153,333	\$ 2,392,626	\$	(239,293)
	2005	Actual	1	Projected Receipts M	inus	Exempt Agencies -			
	Volume	Fee		Based on A					
Name Check Only	39,052	\$10	\$	390,520.00	cruu	- · orunic			
Fingerprint Check NC Data Only	19,914			278,789.28					
Fingerprint Check NC and FBI Data	42,897	\$16	\$	686,359.68					
Concealed Handgun NC Data, FBI Data	15,408	\$23		354,384.00					
				,		Projected Receipts Minus Expemptions			
					\$	1,710,053	\$ 2,392,626	\$	(682,573)
27,705 Fingerprint Checks	5								
@ a Charge of \$16 per									
Check were Exempt in									
2005. (\$443,280)									

#### Chart 6: Current Fee Structure and Number of Record Checks for FY2005

Chart 6 suggests that with the current fee structure in place, the Section can no longer absorb the costs of the non-criminal record check operations with or without the current exemptions. The cost of the exemptions to the division is approximately \$443,280 based on the current volume.

Chart 7 is an indication of what the receipts and expenditures would be for the section if the General Assembly were to alter the fee to reflect the actual cost of processing a record check. The first grouping shows that with all agencies paying the actual cost of processing (no exemptions); the Criminal Information and Identification Section could cover its expenditures with its receipts based on FY2005 processing times and volume. However, if the current exempt agencies remain exempt, AND the actual cost to process record checks is assessed, the section's expenditures would exceed receipts in non-criminal record activities by approximately \$621,607.

							Expenditures	
				Calculations Based on			FFS	
				Volume in Calendar	-	FY2005		Realized Receipts
				Year 2005	5	Α		()
Actual Receipts for Criminal Information and Identification	n Section					\$2,459,393	\$2,392,626	\$66,767
Total Volume and Fee Charged								
	2005	Actual		Projected Receipts if	f All Agencies	Assessed -		
	Volume	Cost	Fee	Based on A	Actual Volum	e		
Name Check Only	39,052	\$8.38	\$10.00	\$ 327,096				
Fingerprint Check NC Data Only	19,914	\$16.02	\$14.00	\$ 318,951				
Fingerprint Check NC and FBI Data	61,424	\$23.50	\$16.00	\$ 1,443,534				
Fingerprint Check NC and FBI Data Live Scan	9,178	\$14.54	\$16.00	\$ 133,426				
Concealed Handgun NC Data, FBI Data	5,547	\$14.78	\$23.00	\$ 82,004				
Concealed Handgun NC Data, FBI Data Live Scan	9,861	\$8.60	\$23.00	\$ 84,820				
					Proje	ected Receipts		
					\$	2,389,831	\$ 2,392,626	\$ (2,795)
	2005	Actual		Projected Receipts N	/inus Exempt	Agencies -		
	Volume	Cost	Fee	Based on A	Actual Volum	e		
Name Check Only	39,052	\$8.38	\$10.00	\$ 327,096				
Fingerprint Check NC Data Only	19,914	\$16.02	\$14.00	\$ 318,951				
Fingerprint Check NC and FBI Data	▲ 37,321	\$23.50	\$16.00	\$ 877,079				
Fingerprint Check NC and FBI Data Live Scan	▲ 5,577	\$14.54	\$16.00	\$ 81,069				
Concealed Handgun NC Data, FBI Data	5,547	\$14.78	\$23.00	\$ 82,004				
Concealed Handgun NC Data, FBI Data Live Scan	9,861	\$8.60	\$23.00	\$ 84,820				
	//				Proje	ected Receipts		
	/				Minus	Expemptions		
	<u>/</u>				\$	1,771,019	\$ 2,392,626	\$ (621,607)
27,705 Fingerprint								
were Exempt in 20								
Cost of \$622,551 a								
Potential Revenue	Loss of							
\$435,036.								

#### Chart 7: Fee Structure Using Actual Cost and Number of Record Checks for FY2005

The Criminal Information and Identification Section has sufficient staff to process the number of fingerprint checks that are submitted each calendar year. The calculation for total cost to process each type of fingerprint check has decreased slightly from 2003. In studies prior to 2003, an equipment allowance and the Department of Justice 12.5% overhead cost were not included; however, in the past two studies it has been allotted. The number of name checks has increased by approximately 17%. This is noteworthy because the Section has only added one position, but has been able to process a higher volume at relatively the same cost.

The section is staffed for managing high volume, but the volume has remained the same in the past two years. Several factors can be driving this leveling off: 1) employers could be using private vendors to access records; and , 2) since concealed handgun permits are renewed every five years, and only one of the last two years, 2004, was a big renewal year, that total has leveled off.

## ALTERNATIVES

The Department of Justice has the following alternatives regarding fees to process criminal record checks:

- 1. Keep the current fee structure with no change;
- 2. Set the fees to the actual cost of conducting the checks but keeping the current exemptions which will continue to result in a deficit; or
- 3. Set the fees to the actual cost and remove the current exemptions which should result in a breakeven situation plus accumulation of reserve for replacing equipment on schedule.

## RECOMMENDATIONS

As recommended in the previous study, OSBM analysts suggest that DOJ establish a separate cost center for the Criminal Information and Identification Section in order to more accurately track costs.

<u>Background to the Recommendation</u>: In order to have accurate data on what it costs an agency to "do business", the agency should be able to clearly attach direct and indirect costs to a certain process. For this study and previous studies, OSBM has had to parse through the division's expenditures and revenues to determine which costs are directly tied to the Criminal Information and Identification Section. This has been accomplished using best management principles, however, having a separate cost center would allow for the division to monitor its own costs accurately and determine its actual cost to process record checks.

## ACKNOWLEDGMENTS

OSBM analysts would like to express their appreciation for the assistance provided by the Department of Justice staff during the conduct of this study.

Appendix A

Legislation

# **REPORT ON CRIMINAL RECORD CHECKS CONDUCTED FOR CONCEALED HANDGUN PERMITS**

**SECTION 15.5.(b)** The Office of State Budget and Management, in consultation with the Department of Justice, shall study the feasibility of adjusting the fees charged for criminal record checks conducted by the Division of Criminal Information of the Department of Justice as a result of the increase in receipts from criminal record checks. The study shall include an assessment of the Division's operational, personnel, and overhead costs related to providing criminal record checks and how those costs have changed since the prior fiscal year. The Office of State Budget and Management shall report its findings and recommendations to the Chairs of the Senate and House of Representatives Appropriations Committees, the Chairs of the Senate and House of Representatives Subcommittees on Justice and Public Safety, and the Fiscal Research Division on or before March 1, 2006.

# Appendix B

# Historical Criminal Records Check Activity

#### HISTORICAL CRIMINAL RECORD CHECK ACTIVITY

															Г	20	005
																2005 Name	2005 Fingerprint
Agency Making Request	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	Checks	Checks
Law Enforcement Agencies																Bil	
Criminal Submissions-Arrest-Hard Copy					107,528	120,613	141,941	131,263	145,219	94,896	27,498	23,221	21,004	18,348	17,744		170,491
Criminal Submissions-Arrest-LIVE Scan											127,625	130,059	134,688	129,024	132,555		l
Criminal Submissions-DOC-Hard Copy											6,425	7,278	7,014	6,378	7,001		ł – – – – – – – – – – – – – – – – – – –
Criminal Submissions-DOC-LIVE Scan											25,433	26,878	26,852	28,498	28,161		
Deceased FPC					15.050	10.050	11.507	10.000		7 170	7.007	5 000		97	106		10.000
Crim. Justice Employment Crim. Justice Employment-LIVE Scan					15,658	12,850	11,537	10,826	14,694	7,173	7,267 10.758	5,839 9.837	6,140 11,360	6,823 10,999	6,444 5,122		10,606
					3,485	3,620	4,075	4,571	4,500		5,584	9,837	6,499	7,048	5,122		i
Pre-expungement Judicial Review					3,485	2,695	2,953	4,571	4,500		5,584	5,600	6,499 5.904	4,526	8,748		i
Expungement 4734 TOTAL NON FEE LAW ENFORCEMENT					2,724	139,778	2,953	2,900 149,560	4,132	102,069	4,359 214,949	215,108	5,904 219,461	4,526 211,741	8,748 213,382	0	181,097
TOTAL NON FEE LAW ENFORCEMENT					129,395	139,778	160,506	149,560	100,545	102,069	214,949	215,106	219,401	211,741	213,302	U	161,097
Non-Criminal Justice Agencies	1																
Division of Child Development	0	0	0	0	0	11,852	28,022	31,318	32,015	21,661	26,018	17,176	16,600	22,314	20,755	6	20,749
Nursing Homes	0	0	0	0	1,303	2,130	26,043	29,503	31,065	34,024	30,286	24,594	20,456	17,300	15,738	5,679	10,059
Home Care/Hospice	0	0	0	0	12	1,152	6,856	20,410	26,531	31,199	32,023	26,463	20,282	24,873	29,675	25,364	4,311
Schools	18	2,856	4,158	9,082	13,189	19,005	19,841	19,362	17,014	16,422	17,352	17,858	16,319	16,731	16,502	787	15,715
Concealed Handgun Permits Foster Parent	0	0	0	0	2,248	21,335 4,477	8,620 6,397	6,859 6,698	8,831 8,492	21,826 6,244	12,489 8.091	12,224 10,216	13,512 7,653	19,290 6,826	15,408 5,750	300	15,408 5,450
Hospitals	0	0	0	1,086	3,764	4,477	7,387	10,043	8,369	6,244	6,618	5,781	4,836	4,694	5,750	2,082	3,510
Other Health Care Providers	0	0	0	1,000	5,704	1,434	1,609	1,977	2,786	3,710	3,781	3,522	2,634	2,334	2,666	1,844	822
Mental Health Contract Agencies	0	0	0	212	1,150	1,827	2,667	2,239	2,244	2,234	2,568	1,261	894	1,102	1,049	605	444
Health Care Corporations	0	0	0	0	0	0	1,630	2,031	1,757	1,657	1,210	1,310	991	764	630	406	224
Adoptive Parent									1,624	1,888	1,735	1,540	1,200	1,075	990		990
Mental Health Agencies	0	0	48		2,028	2,282	2,026	1,555	1,523	1,429	1,283	1,178	1,555	1,541	2,622	1,730	892
Board of Law Examiners	553	699	844	1,019	1,124	1,157	1,119	1,172	1,111	1,004	1,024	941	1,072	1,081	1,154	23	
Board of Dental Examiners Federal Day Care	0	0	497	506	1,113	1,078	531	558	712	629	646	357	282	670 279	620 238	0	620 238
Local Ordinance	24	•	714	758	879	810	680	662	680	744	957	809	574	2/9	230	0	
Office of Personnel Management	0	0	0	0	0.0	81	108	188	399	669	670	890	793	0	0	0	0
Fed Office of Personnel Management														937	936	0	936
Fire Department														0	0	0	0
Bail Bondsman	0	0	0	0	0	0	379	341	335	318	223	273	336	283	317	0	
Depts. of Social Services	0	0		0	3	5	48	273	298	389	280	95	131	119	153	84	
Board of Mortuary Science Private Protection Services	142 331	134 188	165 479	143 543	137 332	155 242	172 169	140 222	145 142	129 103	137 106	162 75	128 47	178 21	156 31	0	156 31
Board of Auctioneers	331	100	479	545	332	242	169	222	142	229	230	212	182	176	206	0	206
Military Recruiters	0	0	0	0	117	193	290	115	39	51	461	493	162	246	136	136	0
Right to Review	17	20	15	9	3	1	5	19	29	19	21	100	262	975	1,669	0	1,669
Charter Schools									27	68	228	225	216	0	0	0	0
Postal Service		0	0	0	2	3	0	1	3	5	12	6	2	1	0	0	0
Department of Labor	30	21	10	17	23	12	11	5	3	0	6	4	0	0	0	0	0
Board of Medical Examiners Department of Agriculture		0	0	0	1	0	0	0	2	2	2	0	2,595	2,933	3,142	0	3,142
Licensed Day Care		0	0	0	0	60	47	0	0		0	0	0	0	0	0	0
Division of Youth Services		-	-	-	-				0		0	0	0	0	0	0	0
Direct Patient Care-DHHS		0	0	0	0	0	0	0	0		0	0	0	272	367	0	001
Department of Facility Services	6	8	4	8	24	17	0	0	0	10	122	142	119	150	142	0	142
State Bar		0	5	6	7	7	6	3	0		2	0	0	0	0	0	0
Board of Pharmacy		0	0	0	0	0	0	0	0		0	0	0 4,121	0 4,970	0 5,155	0	v
Banking Commission Counsel Banking Commission	-	0	0	U	0	U	0	0	U		U	U	4,121	4,970	5,155	0	5,155
Defense Investigative Services		0	0	0	0	0	0	0	0		0	0	0	0	0	0	0
Department of Defense	1	3	1	1	0	0	0	0	0		0	0	0	0	0	0	0
Board of Nursing Homes												7,576	8,144	8,144	9,064	0	9,064
ABC Permits													3,365	3,384	3,094	0	3,094
Dept. of Insurance-Domestic Ins. Com.		ļ												19	1	0	1
Dept. of Insurance-Manufacture Bld Div Mortgage Brokers														0	0	0	0
Locksmiths Board	-													177	45	0	45
Churches	1													0	183	6	43
Board of Respiratory	<u> </u>													0	419	0	419
City employment														0	0	0	0
Information Tech Security														40	6	0	6
Interpreter & Transliterator Real Estate Comm														0	365	0	365
State Auditor	+			-										0	0	0	0
TOTAL FEE PROCESSING	1,121	4,423	6,940	14,663	27,534	73,896	114,663	135,694	146,278	153,624	148,582	135,483	129,463	143,859	144,605	39,052	105,924
Annual % Increase	.,.21	295%	57%	111%	88%	168%	55%	18%	8%	5%	-3%	-9%	-4%	11%	1%	00,002	144,976
											_						326,073
Name Check Only					13,064	29,303	35,162	50,207	54,123	56,841	62,822	50,571	38,964	38,910	39,052	27%	I
Name and Fingerprint-Hard Copy	L										64,320	63,684	67,874	89,241	92,153	64%	
Name and Fingerprint-LIVE Scan					14,470	44,593	79,497	85,487	92,155	96,783	21,440	21,228	22,625	15,748	13,771	9%	100%
Annual TotalsFee Processing	1,121		6,940		27,534	73,896	114,663	135,694	146,278	153,624	148,582	135,483	129,463	143,899	144,976	40%	4000/
Annual TotalNon-Fee Law Enforcement TOTAL All	+	124,225 128,648	<u>106,000</u> 112,940	<u>103,510</u> 118,173	129,395 156,929	<u>139,778</u> 213,674	160,506 275,169	149,560 285,254	<u>168,545</u> 314,823	102,069 255,693	214,949 363,531	215,108 350,591	219,461 348,924	211,741 355,640	213,382 358,358	<u>60%</u>	100%
		120,048	112,940	110,173	100,929				514,023			350,591	540,924	333,040	330,336		
Annual % IncreaseFee						168%	55%	18%	8%	5%	-3%	-9%	-4%	11%	1%		
Annual % IncreaseLaw Enforcement	L					8%	15%	-7%	13%	-39%	111%	0%	2%	-4%	1%		L
Annual % IncreaseAll						36%	29%	4%	10%	-19%	42%	-4%	0%	2%	1%	1	1 I

Appendix C

Expenditures

## Summary of Expenditures for FY 03-04 thru FY04-05

				FY 200	3-2004		FY 2004-2005						
	Expenditure Code	Expenditure Title	Division FY2003-2004	CHS FY2003-2004	FFS	Criminal	Division FY2004-2005	CHS FY2004-2005	FFS	Criminal			
People Cost <sup>1</sup>	531XXX	100% FFS		\$486,105.31	\$1,128,620.08	\$1,199,453.71		\$486,105.31	\$ 1,128,620.08	\$ 1,199,453.71			
		100% Criminal Justice		\$655,714.59				\$655,714.59					
		Combination	\$ 6,306,589.39	\$1,186,253.89			\$6,726,465.44	\$1,186,253.89					
Purchased Services	532XXX		\$707,891.61	\$511,333.56	\$250,553.44	\$260,780.12	\$704,571.11	\$527,451.78	\$258,451.37	\$269,000.41			
Supplies	533XXX		\$35,377.04	\$14,655.80	\$7,181.34	\$7,474.46	\$73,724.69	\$26,094.84	\$12,786.47	\$13,308.37			
Plant, Prop, Equipment4	534XXX		\$123,838.24		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00			
Other Expenses &													
Adjustments			\$956,514.82	\$944,031.59	\$462,575.48	\$481,456.11	\$1,105,161.75	\$943,313.03	\$462,223.39	\$481,089.65			
Subtotal			\$8,130,211.10	\$3,798,094.73	\$1,848,930.34	\$1,949,164.39	\$8,609,922.99	\$3,824,933.43	\$1,862,081.30	\$1,962,852.13			
		Equipment Allowance		\$604,627.18	\$296,267.32	\$308,359.86		\$604,627.18	\$296,267.32	\$308,359.86			
		Overhead Rate	\$1,016,276.39	\$474,761.84	\$232,633.30	\$242,128.54	\$1,076,240.37	\$478,116.68	\$234,277.17	\$243,839.51			
Total			\$9,146,487.49	\$4,877,483.76	\$2,377,830.96	\$2,499,652.80	\$9,686,163.36	\$4,907,677.30	\$2,392,625.80	\$2,515,051.50			

Note 1 - Personnel costs include retirement, temp services and all fringe benefits.

Allocation for CIIS is based on the number of FTE in the section to the total FTE in the Special Operations Division.

Allocation to the FFS and Criminal Expenditures is based on the number of FTE required to perform record checks for each category.